



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**SHRI RAJASTHANI SEVA SANGH'S, SMT.
PARMESHWARIDEVI DURGADUTT TIBREWALA LIONS
JUHU COLLEGE OF ARTS, COMMERCE & SCIENCE**

SHRINIWAS BAGARKA MARG, J.B. NAGAR, ANDHERI (EAST), MUMBAI -
400059

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Dr. Radhakrishnan quotes “Education according to Indian tradition is not merely a means of earning a living, nor it is only a nursery of thought or a school for citizenship. It is the initiation into the life of spirit and training of human souls in the pursuit of truth and the practice of virtue”.

Sixty years ago a group of young enthusiastic visionaries under the leadership of our President Shri. Shrinivasji Bagarka started a school Gansthyamdas Poddar in 1962 under the aegis of the trust **SHRI RAJASTHANI SEVA SANGH'S** Charitable Trust (1962) to promote education in Andheri. Later it started an English medium school and Junior College also. The trust in 1986 established the Degree COLLEGE affiliated to the University of Mumbai to promote the cause of higher education in Andheri and its adjoining area.

Today College is named as Shri Rajasthani Seva Sangh's, Smt. Parmeshwaridevi Durgadutt Tibrewala Lions Juhu of Arts, Commerce, and Science. It is popularly known as SPDT College.

The college which started with merely 110 students in 1986 has now grown exponentially to the strength of 2,200 students. The college not only offers the basic program in Arts, Commerce and Science faculty but has also added new professional courses to provide students with a wider choice. The college has UG and PG program. The college infrastructural facilities are well developed and some courses are conducted on Grant and some are on a No-Grant basis with finance solely from the trust.

Our college believes in the holistic development of our students and hence encourages students to participate in various curricular and co-curricular activities. Our students have won many prizes in academic and non-academic endeavors.

Today this temple of knowledge stands high with a one lakh sq. feet built-up area in the heart of Andheri and catering to diverse groups of students both socially and economically from places like Sahar, Pipeline Suburban Mumbai.

At present we have reached a level that several batches of our students have passed out, we are confident that we can go for accreditation by NAAC, and hence we are presenting this SSR for the purpose of Accreditation status.

Vision

To be a national leader in transforming lives through an innovative, rigorous and compassionate approach to education.

We continually strive to strengthen and improve the positive impact we have on our students and community: Transforming their lives, as well as our own, through our work.

We will become known nationally as an institution that “makes a difference”.

We continually strive to innovate – finding new and more effective ways to educate and serve students.

We approach our work with compassion—acknowledging the whole person: Working with integrity and caring, accepting people where they are and moving them forward without sacrificing standards or expectations; bringing joy, honesty, and understanding our work.

Mission

To inspire, prepare and empower students to succeed in a changing world.

To inspire students to learn and to develop as whole people: intellectually, physically, and emotionally.

To inspire students to continue learning throughout life.

Prepare and empower students to be successful by helping them develop their knowledge, skill, and abilities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Adequate Infrastructure
- Well qualified, competent, and committed faculty
- Dedicated and supportive management
- Spacious and well-furnished classrooms
- Education available at minimal cost to all
- Enriched library
- Excellent performance of students in academic and extra-curricular activities.
- The location of the college is the heart of Andheri Kurla road next to J.B.Nagar Metro station.

Institutional Weakness

- Majority of the students as first generation learners in Higher Education
- Limited flexibility and opportunity in the curriculum design and development.
- Limited allocation of funds for research.
- Progression of students to higher education is Low
- Resource mobilization from Government and Non-Government organization for research is limited, except for scholarship to students.

Institutional Opportunity

- To conduct skill development programmes
- Digitalization of record

- Coaching for competitive examinations (NET/SET, MPSC/UPSC, etc.)
- To set up smart classrooms
- To improve students' communication skills in English
- To cultivate a research culture among students and staff and emerge as an institute of quality research
- To strengthen teaching and research activities through MoU and Institutional collaborations

Institutional Challenge

- To maintain a balance between existing traditional courses and the need for professional skills.
- The tendency of the youth to seek jobs in Mumbai before completion of graduation
- To organize International Seminars and Conferences
- Student progress in terms of Higher Education and Employment. Getting better packages remains a challenge.
- Promoting creative and innovative spirit among students and faculty.
- Encouraging Young faculty to stay focused on Research.
- Implementing e-governance mechanism throughout the college.
- Research funding through projects.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

College is affiliated with the University of Mumbai. The institute ensures effective curriculum delivery through a well-planned academic calendar and timetable, teaching plans, teachers' diaries, and syllabus completion on time. The institute pays attention to an effective curriculum among the students of all faculties. The syllabus of all courses is prepared, revised, and updated by the Board of Studies of the University. Our teachers also participate in the syllabus restructuring workshops organized by various colleges. During the last five years, the institution offered nine UG & PG programs. Our teachers have participated in the setting of question papers for UG programs and the assessment /evaluation process of the affiliating university. The principal of our college pays attention to the effective implementation of the curriculum. College Development Committee meetings are also conducted for smooth functioning and valuable guidance. All the nine programs offered by the institution have semester and Choice Based Credit System (CBCS). The Curriculum is enriched through add-on-courses & certificate courses. The college has introduced skill-oriented certificate/diploma programs in collaboration with the Tata Institute of Social Science (TISS) and Kotak Education Foundation from 2019-20. As part of the curriculum Geography department organized field visits every year. Cross-cutting issues are integrated directly or indirectly into the curriculum of almost all the courses. The college takes feedback from the student, Alumni, and Parents. The suggestions from the feedback are regarding the syllabus and the college takes necessary actions.

Teaching-learning and Evaluation

The College adopts the method of admission as per the university guideline. first, come first take. Students are coming from low economic backgrounds and mainly from vernacular mediums. Education for the downtrodden and backward sections of society is the motto of the institution. Learning levels of students are assessed and students are identified as slow and advanced learners from their performance in the previous qualifying

examination, their personal interaction with course teachers, and their performance in-class tests and oral questions during lectures and practical. Remedial coaching is providing to slow learners, as well as other activities, are conducted accordingly. The institution encourages teachers in research activities. Eight faculty members are Ph.D. To inculcate research aptitude in the students, the teachers involve the educational tours, visits, and group discussion. The teachers are sent to attend seminars; workshops etc and guest lectures are invited in the college to benefit the maximum students. Maximum teachers use ICT tools for effective teaching-learning. A variety of appropriate student-centric teaching methods such as field visits, study tours, model-making research competitions, poster displays, seminars, group discussions, quizzes, role plays, etc. are used to make the teaching-learning process more fruitful and enjoyable. The evaluation mechanism in the college is robust and transparent. The examination committee has been formed for smooth functioning and handling examination-related grievances. The examination committee takes efforts for the effective conduct of examination and assessment. The mechanism to deal with internal/external examination-related grievances is transparent, time-bound, and efficient. The POs, PSOs, and COs are stated and displayed on the website and are communicated to the students at the time of commencement of each semester. The evaluation of the attainment of the POs/PSOs/COs is carried out on the basis of a variety of criteria including feedback system, result analysis, internal evaluation, and students' performance in classroom activities as well as in co-curricular and extra-curricular activities, their placements and progression to higher studies.

Research, Innovations and Extension

In today's world education is not just the text and classroom learning it should focus on practical learning to face the challenges of the dynamic world. By considering this aspect our college concentrate on the building of research cultural to develop analytical skill and critical thinking among the faculty members and students.

33% of teachers of our institution are PhD holder and four Assistant professors are likely to submit their thesis. During the last five years, the college has organised several seminars and workshops.

All faculty members are allowed and encouraged to join orientation and refresher courses, UGC programme. Many faculty members are regularly taking part in seminars and workshop and publishing research papers in reviewed journals.

The NSS, DLLE and NCC students carry out extension activities, which are monitored by the enthusiastic participation of students and faculty coordinators in NSS, DLLE and NCC. Career Guidance Cell, Blood donation camp along with the AIDS awareness programme, tree plantation, Pulse polio Campaign, village visit (in a special camp) and Health awareness programmes (campus skit, adopted area skit, cultural events like Ganpati festival (pandal of the adopted area) etc,

Under the DLLE unit of the college faculty members along with the students provide an opportunity to interact with neighbourhood orphanage school, old age Ashram and every year NSS unit of the college visit to rural areas during the special camp build a sense of commitment to the community and sensitizes the students.

The college plan implements and tracks students involvement in social activities which promote citizenship role. Students are encouraged to take part in such programmes.

Students participate in various outreach programme organised by NSS/DLLE/NCC units to create social awareness among society. The college has collaborated with the J.J.T.University and TISS for the purpose of research collaboration and training students in college.

Infrastructure and Learning Resources

The college has 19 classrooms and 4 tutorial rooms for the smooth conduct of lectures. All classrooms have proper chalk and green board facility for a better understanding of the subject. All classrooms are equipped with an LCD projector. The seminar room has a capacity of 100 students. The auditorium is available for different activities with 150 students capacity. The geography lab is equipped with different maps and materials useful for subject study. College also provides parking facilities for vehicles of staff on the campus. There are total 15 toilets available in the college with one pantry. Water Purifier are installed in the college to provide drinking water. The institution has the facility of Principal Room, Examination room, NSS room, Cultural room, DLLE room, Staffroom, Administration office, and Chief Co-Ordinator Office, NAAC room, Counselling room, HOD cabin, Gymkhana, etc. College provides lift facilities to staff as well as students.

The College library has a seating capacity of 80 students. The library has 6 computers and 5 Kindle downloaded with the number of eBooks available for students in the library. The library management software system has been installed with the latest version of iSlim provided by Algorith Solution Private Limited. Inlibnet facility is available in the library for online resources. The college has taken N-lists membership for students and teachers to enhance their academic performance and research. The College library staff is comprised of one librarian and 3 library attendants.

There are total 105 computers and 15 Laptops available in the College. The bandwidth of the internet available on the premises is 30 MBPS. Internet facility is available for students as well as for teachers to work on their subjects. Lab in-charge is appointed in the computer lab for smooth functioning of I.T.. The college has the tally silver package, office 2010 windows official license copies installed in the college computers.

The college has College Development Committee and procedure for maintaining sports, cultural, library and computer facilities.

Student Support and Progression

The College provides the necessary assistance to the students to make their educational experience more meaningful and to facilitate their holistic progression. The college supports students to apply for government scholarships and freeships by informing them to apply for the same on time. During the last five years, many students have availed the scholarships, freeships from the government of India and the state government. In addition to this, the college provides fee concession for deserving students and installment payment facility. For the wholesome development of the students, the college offers several skill enhancement schemes such as soft skill development, communication skill development, life skills and guidance for career, etc. The college has MOUs with Tata Institute of Social Sciences (TISS) and Kotak Education Foundation which offer skill development programs, where 120 and 30 students have enrolled respectively in the year 2019-20. The college has a very transparent mechanism for student grievances. The menace of ragging is viewed very seriously and Anti-ragging Cell takes all necessary measures to curb the ragging within the campus. The college has an active Student Council which is constituted as per the guidelines of the University of Mumbai. Students are given adequate representation on various committees such as CDC, IQAC, DLLE, NSS, NCC, Women Development Cell, Sports committee, Cultural Committee & Discipline Committee. A competitive spirit and confidence-building are enhanced through sports, co-curricular and cultural events organized by the college every year.

Many students have received laurels and awards in inter-collegiate cultural events, university, state, and national level tournaments in various sports events. The College has an Alumni Association which motivates the students to organize various sports and cultural events in college.

Governance, Leadership and Management

Institutional Vision and Leadership:

The governance of the institution is reflective of and in tune with the vision and mission of the institution.

There is participatory management in planning, execution, and monitoring.

Strategy development and deployment:

The perspective plan for the period of 10 years (from the academic year 2015 to 2025) had been prepared and most of the projects listed in the perspective plan have been successfully implemented in the last five years. The institution has an administrative network of advisory, executive, and supervisory bodies for the smooth functioning of the administration. The institution follows the Government policies, rules, and regulations of the UGC and statutes of the University of Mumbai for service rules, procedures, recruitments, and promotions of the staff.

Faculty Empowerment:

The welfare of the teaching and non-teaching staff of the institution is taken care of on different fronts like finance, research, physical and mental health, appreciation and recognition, etc. Teachers are encouraged to represent various bodies and staff have been provided financial support for participation in seminars, conferences, workshops, etc. Participation in FDP (Orientation, Refresher & Short Term Courses) is also satisfactory. The institution follows a performance appraisal system for teaching and non-teaching staff.

Financial management and resource mobilization:

Internal and external financial audits are conducted regularly. Various resources for the mobilization of funds are salary grants from Government, development and utility fees from students, research grants from university, and university grants for workshops and NSS extension activities. These funds are utilized as per the budgetary allocations.

Internal quality assurance system:

IQAC has taken a number of initiatives for enhancement and sustainability of quality in the institute; two of them are strengthening IT structure and promoting research culture among students and staff. IQAC reviews and monitors the teaching-learning process and learning outcomes by means of various strategies, for example, review of teaching plans and their execution and evaluation of teachers' performance by students. IQAC took initiative for organizing seminars/conferences/workshops.

Institutional Values and Best Practices

Institutional Values and Social Responsibilities:

- The institution has promoted gender equity by constituting certain committees and organizing various activities as well as providing physical facilities like girls' common room and sanitary napkin vending machine.
- The institution has facilities of LED bulbs for alternate sources of conservation.
- The institution has the mechanism of management of solid, liquid, and e-waste.
- Water conservation facilities available in the institution are bore well recharge and maintenance of water bodies and distribution system.
- The institution takes initiatives for a green campus by avoiding the use of plastic on campus and by landscaping the campus with plants. The green practices of the college have made the campus eco-friendly.
- The institution has conducted green audit and environmental promotion activities beyond campus.
- For differently-abled persons, the institution has provided disabled-friendly washrooms, wheelchair, and writers/scribe facilities.
- The institution maintains tolerance and harmony towards gender and socio-economic diversities by providing co-education and admitting students from different categories. Tolerance and harmony towards Linguistic, cultural, and regional diversities are provided by organizing various activities.
- Students and employees of the institution are sensitized to the constitutional obligations: values, rights, duties, and responsibilities of citizens by celebrating national festivals and days.
- The institution has a prescribed code of conduct for students, teachers, and administrators. It is displayed on the website.
- Institution celebrates/organizes various national and international commemorative days and various events to inculcate moral values among students and staff.

Best Practices:

The two best practices successfully implemented by the institution:

- 1) Eco-Friendly Campus, Environment Awareness and social safety
- 2) Value enhancement through the teaching-learning process.

Institutional Distinctiveness:

The institute has performed remarkably well in many areas distinctive to its vision, priority, and thrust. One such area is the personality development of students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI RAJASTHANI SEVA SANGH'S, SMT. PARMESHWARIDEVI DURGADUTT TIBREWALA LIONS JUHU COLLEGE OF ARTS, COMMERCE & SCIENCE
Address	Shriniwas Bagarka Marg, J.B. Nagar, Andheri (East), Mumbai - 400059
City	MUMBAI
State	Maharashtra
Pin	400059
Website	www.spdtcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Trishla Mehta	022-28224655	9324408626	022-28224655	collegespdt@rediffmail.com
IQAC / CIQA coordinator	Sandeep Poddar	022-28393002	9869138756	022-28353002	poddarsr@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes merge_compressed.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Hindi
Any Other	

Establishment Details				
Date of establishment of the college	21-07-1986			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	15-06-2018	View Document		
12B of UGC	15-06-2018	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shriniwas Bagarka Marg, J.B. Nagar, Andheri (East), Mumbai - 400059	Urban	0.406251	6612

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC	English	120	39
UG	BSc,Science	36	HSC	English	120	20
UG	BCom,Com merce And Management	36	HSC	English	480	359
UG	BCom,Com merce And Management	36	HSC	English	60	0
UG	BCom,Com merce And Management	36	HSC	English	60	8
UG	BMS,Comm erce And Management	36	HSC	English	60	58
PG	MSc,Science	24	Graduation	English	20	5
PG	MCom,Com merce And Management	24	Graduation	English	60	32
PG	MCom,Com merce And Management	24	Graduation	English	60	8

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				11			
Recruited	0	1	0	1	0	0	0	0	3	6	0	9
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				13			
Recruited	0	0	0	0	0	0	0	0	5	8	0	13
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	7	3	0	10
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	1	3	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	3	4	0	8
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	3	9	0	12
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1	3	0	4	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	278	29	0	0	307
	Female	173	4	0	0	177
	Others	0	0	0	0	0
PG	Male	22	1	0	0	23
	Female	22	0	0	0	22
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	24	27	32	36
	Female	27	37	34	49
	Others	0	0	0	0
ST	Male	0	2	3	4
	Female	0	1	0	1
	Others	0	0	0	0
OBC	Male	30	28	42	44
	Female	14	16	22	36
	Others	0	0	0	0
General	Male	405	442	478	615
	Female	331	389	434	470
	Others	0	0	0	0
Others	Male	469	484	487	543
	Female	262	330	328	385
	Others	0	0	0	0
Total		1562	1756	1860	2183

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
333	333	333	333	333
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
9	9	9	9	9

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1562	1756	1860	2183	2099
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
442	442	442	467	477

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
506	576	637	627	554

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	29	29	23	25

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	29	29	23	25

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 25

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
86.62	101.02	125.12	97.69	89.02

4.3

Number of Computers

Response: 93

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum planning: The institution follows the curriculum of the University of Mumbai hence all the departments are required to implement the syllabus prescribed by the University of Mumbai. The syllabus of all courses is prepared, revised, and updated by the Board of Studies of the university and is uploaded on the university websites before the commencement of the academic year. The faculty representatives attend workshops, seminars, meetings conducted by the University of Mumbai for revision, update, and implementation of the curriculum. These are effectively communicated to all the faculties through staff meetings and action plans are formulated. A lecture timetable is prepared for Arts, Commerce, Science, and Self-finance programs.

In starting of the academic session Principal held a meeting with the teaching staff. The functioning of various committees is revised and planned well in advance. The principal and Head of the department allot the workload to the teachers. The academic calendar is prepared in consultation with faculty members and the Principal and Vice-Principal. The heads of departments also discuss the syllabus and workload with their faculty members for smooth and effective implementation of the curriculum. Class timetables are developed based on the number of teaching hours allotted by the University for each subject. Teaching plans are prepared by individual teaching faculty are reviewed in departmental meetings by the head of departments. Timetables and important notices are displayed on the notice board and website to aware stakeholders.

Curriculum delivery: The institute plans and delivers the curriculum as prescribed by the University through academic plans and teaching plans for the smooth conduct of lectures. At the end of the term, each teacher submits a declaration to the Principal regarding "satisfactory completion of the syllabus." Faculty members use various teaching aids like a mike system, audio-visual aids, projector, chalk-talk, charts, tutorial classes, term paper, unit test, quiz, group discussions, role play, research paper discussions. Student-centric methods are adopted such as group projects, field trips, industrial visits, counseling through the visit of the mental hospital, orphanage, etc. All departments conduct various activities throughout the year such as mathematics quiz, documentary show, Disha, management maestro, General knowledge quiz competition, problem-based learning through the case study and assignments, different area-based projects through extension activities.

Curriculum enrichment: The Curriculum is enriched through add-on-courses & certificate courses. To improve self-confidence and in-depth self-learning, students are given topics related to the curriculum for projects, assignments, and presentations. This method is very effective as it results in grooming the students' presentation skills and creating confidence for facing job interviews. Our college also conducts, seminars, guest lectures, unit tests for internal evaluation. College development committee meetings are also conducted for smooth functioning.

Feedback system: The principal takes reviews on teaching and other activities through the well-designed feedback system. Feedbacks are collected from students, parents, alumni, and stakeholders on the curriculum, and their suggestions are taken into consideration. The attendance of the students is monitored, and the frequent absent students are informed by sending SMS to them.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Our college is affiliated with the University of Mumbai. The University declares an Academic calendar at the beginning of every academic year. The college has to follow the academic calendar however, IQAC also prepares the college academic calendar with the consultation of faculty members and the Principal. The University academic timetable includes the following factors:

1. Date of admission
2. Commencement of teaching
3. Dates for practical Exams
4. Examination dates
5. Dates for extracurricular activities, like NSS, NCC, DLLE, Sports, Cultural, WDC activities, Student Council, Literary Programs, etc.
6. Semester break
7. List of holidays, Vacations, and working days.

The College academic calendar includes the following factors:

1. Course completion dates
2. Staff Meetings tentative dates
3. Various committees' activities tentative dates
4. Departmental activities tentative dates
5. Examination Dates (2nd half)
6. Field visits date
7. Seminars, webinars, conferences tentative dates
8. Examination tentative dates (1st half)
9. Terms and Breaks dates

College Academic Calendar-

IQAC of our college also prepares the consolidated academic calendar of the institution taking into consideration the academic terms, teaching days, major events, and tentative examination schedules, etc. before the commencement of the academic session. It is also uploaded on the college website.

Departmental events, extracurricular activities, unit tests, University examinations as well as College examination tentative dates are mention in the college academic calendar. Field trips and social activities can be achieved successfully by making the academic calendar. It consists of almost all the activities to be conducted during the academic year. Our teaching staff also maintains an academic diary throughout the year. The principal/vice Principal inspects these diaries from time to time. The academic calendar is divided into two terms and for each term teachers plan their activities and try to execute them according to the mentioned date of the academic calendar.

At the beginning of the year, the Principal conducts meetings with all the teaching staff. The departmental head plans curricular and co-curricular activities with the consultation of the Principal and other members.

Orientation to newly admitted students is given at the beginning of the academic session by faculties members. Faculties members inform students about continuous internal evaluation system, question paper pattern, revaluation options, and rules regarding their conduct during their class tests and examinations. Continuous Internal Evaluation is a significant component of the institutional quality delivery mechanism. In addition to the schedule of unit tests, seminars, and project work for CIE, every department plans and conducts some other activities for internal evaluation such as group discussion, seminars, unit tests, oral tests, field projects, debates, elocution, essay writing, quizzes, etc. Every department adheres to the academic calendar for the conduct of CIE. The college initiates all necessary measures to ensures that the internal evaluation system is effective, efficient, transparent, and reliable.

The college always maintains co-relation between the two calendars and priority is always given to the schedule mentioned in the calendar published by University.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
Response: 100	
1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.	
Response: 9	
File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years											
Response: 3											
1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.											
<table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2019-20	2018-19	2017-18	2016-17	2015-16	3	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16							
3	0	0	0	0							
File Description	Document										
List of Add on /Certificate programs	View Document										
Link for Additional information	View Document										

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total

number of students during the last five years

Response: 1.92

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
150	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Most of the courses of all the programs directly or indirectly include topics in the curriculum related to Professional Ethics, Human values, Environment, and Sustainability. College offers courses as per the guidelines of the University. At first-year levels and second-year levels, there are courses Foundation Course and Environment Studies which are specifically related to these cross-cutting issues. students learn about natural resources and sustainable development, the scope of the environment, environmental management, environmental disaster, environmental pollutions, etc. The courses like Commerce, Business Economics, and Communication skills in English are integrated with Professional Ethics. As part of the curriculum Geography department college organized field visits to Karjat and Lonavala, Saguna Baug of Nerul, Raigad district for F.Y, S.Y and T.Y Arts students. The field trip aims to provide students with skills that allow them to collect data using appropriate techniques, in a safe manner while thinking about the sensitivity to the impact of their investigation on the environment. Students of T.Y.B.A (Psychology) visited the mental hospital to make them understand human values. Our college had organized Industrial visits at several places.

Some more initiatives with respect to knowledge, development, and understanding of the said topics are achieved through-

Professional Ethics:

- Our college Research Cell and IQAC organized a workshop on “Guidance on Research Paper and Project writing “on 21st December 2019.
- Research Cell & IQAC committee of our college organized a workshop on “Professional Ethics for Students” on 03-02-2020. The main aim of this workshop was to inculcate professional ethics

among the students at our college.

Gender Sensitivity:

- Our students take the project on the Status of women through DLLE so they can understand the problems of women and social problems and try to solve them individually.
- Counseling Cell of our college plays an important role in handling the problems of female students which are related to stress, low self-esteem, anxiety, parental pressure, relationship issues, emotional issues, etc.
- Student Development Council and Women Development Cell organized “Swa-Rakshan Programme” on 14th Feb, 2020 and make aware students about fitness and wellness of the body.

Environment:

- Van Mahotsav is celebrated in the first week of July to make aware of the environment and to protect the environment by planting many trees.
- Our college is also having Nature Club. It inspires students to think differently about the environment and encourages them to be eco-friendly and it helps students experience the wonder and wildness of nature through activities such as trekking etc.
- Waste management workshop, rally for river, Juhu beach cleaning, Swatch Bharat Abhiyan were also organized by N.S.S. unit to Aware students about environmental issues.

Human Values:

- Several activities have been conducted in the college to inculcate the social values in students like, Safe commuters, Safe Drive Rally, Blood donation drives, old age home visit, orphanage visits, visit mental hospitals etc.
- Marathi Diwas (Amog) and Hindi Diwas are celebrated by organizing several activities to aware students about their regional language and culture.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.3

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 2.11

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 33

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website	
File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 69.68

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
581	702	646	887	925

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1040	1040	1040	1100	1124

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 87.77

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
310	369	358	471	493

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

From the beginning of the academic year, the institution assesses the learning level of the students. Advanced learners are identified in the simple process of their performance in the previous examination. The concerned teachers select some challenging areas in the syllabi and assign additional writing tasks to the students, they are asked to submit written answers or essays on the given topics. These are assessed by the concerned teachers and detailed feedback is trying to be given on a one-to-one basis. Additional reading assignments are also given to the advanced from reference books from the library, newspapers, research journals, YouTube, and various online sources.

Activities for Advanced Learners:

- Assignments are given from some challenging areas in the syllabus. These are assessed by the concerned teachers and fruitful feedback for betterment.
- Question bank and previous exam question paper are provided to them.
- More reference books are provided to these students
- Advanced learners are guided to use library resources such as reference books, journals, magazines, and newspapers.
- They are encouraged to participate in various quizzes like Mathematics quiz, Management quiz, and workshop, seminar, etc.
- Additional study material and intellectual inputs are provided to them by the concerned faculty.
- Guest lectures and departmental activities organized to encourage them.
- From the beginning, they are encouraged for higher studies and better careers.
- Appreciation certificates provide to them for academic as well as extracurricular excellence.
- Additional courses offered for them to enhance their knowledge.
- Leadership and Soft skill development programs etc. are organized every year which help in developing the overall personality, decision-making skills as well as language proficiency of the students

As the outcomes, some of the students do very well in the final examinations while there is a sustained performance in the other cases.

Slow learners are recognized from their performance in the previous qualifying examination, their personal interaction with course teachers, and their performance in unit tests and oral questions during lectures and practicals.

Activities for Slow Learners

- Remedial and extra lectures are organized for slow learners by the Departments.
- Question bank and previous examination question papers are provided to them.
- English Language Laboratory helps slow learners to improve their English at their own pace.
- Faculty frequently provides personal and academic counseling to them in order to overcome their

stress while facing learning difficulties.

- The performance of students is being communicated to their parents.
- All the concerned teachers have taken continuous efforts to raise the confidence level of the student regarding difficult subjects and improve the basic knowledge of the slow learners
- The teachers review the academic performance of students from lectures, class tests, assignments, and University results. These efforts help to minimize the dropout rate.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 71

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution has made a conscious effort to shift from the traditional teacher-centric approach to the student-friendly approach. The teachers act as facilitators and students play an active role in the learning process. The teaching pedagogies are styled as per the needs of students. The institute utilizes a student-centric learning approach that involves planned implementation of a learning model that integrates student-centered, traditional in-class learning with other flexible learning methodologies.

The learning experience of students is enhanced by:

1. Experiential Learning:

- Students learn from their experiences during the various learning activities assigned to them like the preparation of posters, PowerPoint presentations, student seminars, etc.
- Industrial visits organized under professional courses.
- Mental hospital visits, geography field trips organized every year.
- The student also learns about their social responsibility as a part of their learning practice through Pulse polio immunization program, blood donation and health check-up program. The expert from

industry and academia share their experience with the students which prepares them for the real job scenario. The institution encourages the student to join NSS, DLLE for experiential learning.

- Additional courses also running by the instituting for experimental leaning
- Guest lectures and seminars by eminent experts help the students to enhance their knowledge.
- Health awareness program organized by the institution to adhere knowledge about physical health.

2. Participative Learning:

- The college encourages participatory learning to conduct group discussions during regular teaching hours.
- Students are encouraged to participate in group projects and various activities like tree plantation, poster display, Vachan Prerna Diwas, fitness program, etc.

3. Problem-based learning

- To encourage the problem-solving abilities of the student's different assignments like case studies are given to them related to the respective courses. Case studies help to bridge the gap between theory and practice and allow the student to think practically and utilize the knowledge to solve practical problems.
- The faculty are encouraged to develop new experiments beyond the syllabus as some department-organized quizzes for students.
- Socio-economic problem-based projects are conducted by Foundation course and Department of Life Long Learning and Extension (DLLE).

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institution encourages faculty members of all the departments to use ICT-based modern and innovative methodology in teaching for a better teaching-learning process. The teachers use ICT enable tools along with traditional lecture methods to make teaching more effective. These innovative techniques have helped the teachers to make the learning experience of students effective, enjoyable, and attractive.

The institution has all the basic ICT facilities. Each classroom is well-equipped with an LCD projector and screens. The college has four IT labs with PC and printers. Xerox machine is available for faculty, student, and administrative staff. The college has installed a Wi-Fi unit.

All departments use PPT to simplify the syllabus in a more meaningful way. Using pdf during online

lectures helps the teachers to mark or highlight important sections. This is useful to convey important points to the students about topics.

Most of the teachers use social media like Whatsapp innovatively and judiciously to interact and to share knowledge with their peers and the students. English Teachers guide the students to download and use apps like dictionaries and spoken English on their smartphones.

The institution encourages teachers to attend training programs, workshops, seminars, and conferences related to ICT use or innovation in teaching-learning. Faculty use seminar hall and auditorium for students to show film related to education, sports, environmental studies by using the projector.

To keep our student's and teacher's pace with the changing scenario, the library is regularly updated. Kindle is a device that is used by faculty can access reading e-books. Our college is registered to National Library and Information Services Infrastructure which provides magazines, e-books, e-journals accessed by faculty.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 71:1

2.3.3.1 Number of mentors

Response: 22

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 19.72

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
6	6	5	4	4

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 8.05

2.4.3.1 Total experience of full-time teachers

Response: 177

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The examinations are conducted as per the norms of the affiliated university. The college has an examination committee. The committee conducts internal examinations separately. The evaluation system is implemented as per the guidelines of the affiliating University. The tentative schedule of the internal evaluation is proposed by the department to the examination committee and approved. The schedule is approved in the meeting of the examination department and displayed on the notice boards as well as on the college website well in advance. Every faculty communicates the syllabus and pattern of the scheduled examination as well as the schedules of students' presentations of projects as internal evaluation well in advance. The overall conduct of the students is evaluated separately. Evaluation of projects includes project reports, presentations, and viva-voce. Marks submitted to the examination department are entered in the college examination software and are submitted to the university examination section. After the internal evaluation, the corrections/suggestions are communicated to the students. Thus the transparent internal evaluation takes place.

Robustness in the mechanism of internal assessment:

- Projects are given to the students by the IT departments for the development of their practical knowledge and incubation of research skills and these projects are evaluated by the concerned teachers.
- Viva-voce is conducted by some of the departments to flourish the communication skills among the students and to understand their subject knowledge.
- Foundation course teachers give the students survey-based projects on social issues to inculcate social awareness and responsibility among the students and their projects are evaluated.
- For the courses like Communication Skills in English and Business Communication tutorials are mandatory. They are strictly conducted and evaluated by the course teachers. Some of the teachers from the Commerce faculty also conduct and evaluate tutorials to enhance the problem-solving ability of students.
- Almost all the departments conduct seminars and group discussions to build confidence and stage daring among the students.
- Students' overall conduct is evaluated from their behavior and participation in classroom and co-curricular activities.
- Especially the last year students of UG are provided the question paper sets of previous examinations for practice and they are evaluated by the course teachers.

The Principal conducts meetings of all teachers and non-teaching staff before the commencement of the examination and gets satisfaction from them.

Transparency

- The Examination planner is prepared in line with the academic calendar before the start of the session.
- The institute organizes an induction program and Parents meet to makes the students and parents acquainted with the rules and regulations of the affiliating University, internal examination scheme,

and evaluation processes.

- The Examination planner and examination schedule are displayed on the college Notice Board.
- After assessment of the sessional theory answer sheets, the moderation of each subject has been conducted for the transparency of the examination. Any query from students in the allotted marks is resolved through the examination/grievances redressal committee.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The examination committee of the college deals with examination-related grievances. This committee has been constituted by the principal. It comprises 6 members, the Principal herself being the chairman and the other 5 members generally from different departments. The committee carries out the smooth conduct of examinations. The students having grievances submit applications in the prescribed format to the Convener or the Chairman of the committee. The committee checks the authenticity of the grievances and tries to resolve them as soon as possible within the stipulated period. The committee resolved the related problems.

The college conducts first and second-year UG examinations on behalf of the university while the third-year UG examinations are conducted by the university and all the PG examinations are conducted by University.

After the declaration of the results, the students are given information about reevaluation. Students can apply for a photocopy of the answer books to the controller of the university exam within the time limit. The student has the right to obtain a photocopy of the answer books if they are not satisfied with their results. University-level grievances are solved by the controller of the examination and college-level grievances are solved by the college grievances committee. The internal examination grievance committee looks after the matter separately. Hence, the grievances regarding the college level examinations are attended to and resolved while grievances regarding the university examinations are communicated to the university examination department in order to solve them.

The college has committed to deal with examination-related grievances of the students.

The students raise their grievances in the examination grievance redressal / Exam committee. The examination grievance redressal committee informs the grievance to the concerned subject teacher. Concern subject teacher looks into the matter, analyzes and verifies the same, and forwards the corrections if any. Examination grievance redressal committee takes the corrective action satisfying the student. Student grievances related to internal examination are resolved. Students having grievances regarding

evaluation in any subject for the end-term assessment may opt for revaluation. Students have to submit their application through the Principal to the College for the Photocopy of the answer book within 10 days from the declaration of result. The photocopy of evaluated answer books is reviewed by subject teachers. In case of any discrepancy, the student further applies for revaluation by paying requisite fees to the College. During the conduct of the exam, if questions from “out of syllabus” or if any error in the question paper is observed, students inform their grievance to the subject teacher and it is communicated to the Convener of Examinations through the Principal.

The Unfair Means Committee at the college level deals with the grievances regarding unfair cases. The students are called in front of the committee and given opportunities to express themselves. The report then is communicated to the Principal and the final decision is given to the examination committee prior to the declaration of the result. The unfair means committee follows the guidelines of the University of Mumbai and the Government of Maharashtra

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The institution runs many programs of UG and PG in the college. The college displays program outcomes, the program specifies outcomes and course outcomes on the notice board and on the college website. The curriculum of the program and course designed by the affiliated universities (University of Mumbai). The syllabus of the respective program is provided to the students in the classroom.

The college encourages all teachers to join workshops, seminars, conferences, and FDPs to enrich them to attain the outcomes and enrich their teaching-learning in the classes. Learning outcomes form an integral part of the college's vision, mission, and objectives. The learning objectives are communicated through various means such as on the website, Principal's address to students.

For students, through an orientation program, classroom discussions, expert lectures, and practicals, all these outcomes are shared with the students. Teachers of every department interact with the students about what they are supposed to get at the end of each program. The program outcomes of all the subjects are clearly made known to the students.

The curriculum of the program and course taught in the college is designed by the affiliated university. The college also ensures that during the course of implementation of the plans, designed for program outcomes course outcomes are successfully achieved. Systematic documentation is maintained to revive the outcomes of the curriculum.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Program outcome and program-specific outcomes are assessed in different methods. Directly all the outcomes are measured on the basis of evaluation processes as per University of Mumbai guidelines. Course outcomes are displayed on the college notice board. Curriculum-related feedbacks are taken from students, alumni, and parents and considered as an indirect evaluation process of course outcomes.

The mission statement of the college itself clearly states the approach of the college towards the holistic development of students. From the first year, our institution focused on the purpose of the adolescent age group's academic journey. The higher education journey started with the Principal address, orientation program and throughout the year they are engaged with manifold academic and other interactive activities. To focus on their outcomes they are classified as slow and advanced learner on the basis of their previous year's performance.

Course outcomes are measured through their performance in the class, their regularities, internal evaluation, and external evaluation processes. To monitor the student's outcome parents' teacher's meeting also conducted. Class tests and mock tests also conducted regular basis to evaluate the student's performance. The teacher gave feedback after class tests and it also helps to improve their performance in external examinations.

The attainment of the program outcome program-specific outcomes and course outcomes are evaluated by the institution.

- College measured the course outcomes on the basis of student's performance mainly in University exams.
- To enhance the knowledge institution offers additional courses for better course outcomes.
- Student's engagement in community work like active participation in NSS, NCC, and DLLE, etc.
- The number of students going for higher education.
- Students are encouraged to participate in different competitive curricular and extracurricular activities.
- To make them self-confident.

MCQs, home assignments, class tests, and university assessments are substantially helping to evaluate the learning outcomes. The college provides subject-related additional courses to inculcate the actual outcomes

at the end of the course and extend it through their life. To evaluate the outcomes of each and every activity is pre-planned.

Besides all these, every department also focused on individual outcomes. The performance of the students in the internal and external examinations, in the practical and assignments, participation in-class activities, role in departmental activities are some of the means by which program-specific outcomes are measured. Students are also encouraged to take part in competitions, seminars and conferences, research competitions, etc. Their performance within and outside the college in the various academic events provides another index of their learning levels.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 65.71

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
451	313	400	365	355

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
506	576	637	627	554

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.48	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0.77

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.77	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 13.64

3.1.2.1 Number of teachers recognized as research guides

Response: 3

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 6.67

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

File Description	Document
List of research projects and funding details	View Document
Any additional information	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution has created an ecosystem for innovations, creation, and transfer of knowledge. The institute has a Research Committee for monitoring research activities under the chairmanship of Dr. Trishala Mehta the Principal of the Institute.

Research Committee encourages faculty members to submit research proposals to various funding agencies. It guides and motivates faculty and students to publish/present their research work in reputed journals /various national and international conferences. Seminars, conferences, and workshops are organized and faculty members are enthusiastic for participating in FDP. Research Committee monitor, facilitate and upgrade the facilities required for Research work.

The research cell also encourages Intellectual Property Rights (IPR) to students and faculty members to participate in various personality development programs.

The Placement Cell of the institute is well in place and focuses on bridging the industry-academia gap. The main functions of the cell include taking efforts for collaborative activities in areas of research and training and arranging industrial / field visits and campus interviews.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 3

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.05

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
5	4	11	1	6

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.6

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	6	11	16	6

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institute promotes neighborhood network and student engagement in extension activities, contributing to good citizenship bearing high moral values, community service, and holistic development of students. To sensitize students, the Cultural, NSS, and DLLE Committee plays a pivotal role. The Faculty members of these committees introduce various activities to the students during the induction program and ensure their participation throughout the academic year, with the intention and objectives of

1. Understand the community in which they work.
2. Understand themselves in relation to their community.
3. Identify the needs and problems of the community and involve them in the problem-solving process.
4. Develop among themselves a sense of social and civic responsibility.
5. Utilize their knowledge in finding practical solutions to individual and community problems.
6. Develop capacity to meet emergencies and natural disasters.

Department of life learning Extension work has the mission to maintain the voice of helping professionals focused on serving college students in a mental health setting.

And the goals include:

- Promoting the aims and values of human development in community college.
- Providing a forum and place for the exchange of ideas, innovations, research, and students will help to Increase the representative voice of those traditionally underserved and ignored in society.
- Encouraging interaction, support, and networking among all student affairs professionals.
- Providing an opportunity for the mental health professional to become involved in participatory leadership. Identifying suitable mode of counseling.

Institute arranges health check-up camps, blood donation camps, Pulse Polio Immunization programs, HIV AIDS awareness programs, etc. in association with other institutes and recognized bodies like Red Ribbin Club MDAC, and Different Govt Hospitals.

The NSS unit of the institution is very active. It always motivates the students to participate in various social activities as per the requirement of the society as well as the direction given by the NSS department of the Mumbai university. Blood donation camps were organized with the help of hospitals which contributes our small role in the distribution of the blood to needy people. Nair hospital as well as the University of Mumbai and Lions club, Green Society (waste management campaign) recognized this contribution by certificates of appreciation to the volunteers as well as our institution.

Every year a seven-day residential camp is organized in the village adopted by the NSS unit of our institution. They have a schedule of work which comprises of cleanliness drives, repair of roads, digging soak pits, Tree Plantation, etc.

It also helps the student to understand and realize the importance of the resources which are given by the nature and how we have to utilize them with utmost care.

Involvement in such service-learning activities helps students to become mature and socially responsible.

Participation in such activities imbibed the sense of national integrity, environmental awareness, and social responsibility among them

Students have the opportunity to improve their leadership, interpersonal skills, self-confidence by participating in such activities at the college level as well as university level.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 103

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
17	26	23	22	15

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 45.96

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
714	1277	935	890	427

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 2

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 9

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	2	1	1	1

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is located at Chakala (J. B Nagar) Metro station just one station away from the highway and it has quick access to Western as well as Central railway. Our College campus has a total area of 1644.04 sq. mt. Two wings of the structure are ready with ground plus 7 floors with basement facility and are utilized for the purpose of lectures and extra-curricular activities.

Classrooms:

The college has 19 classrooms and 4 tutorial rooms for the smooth conduct of lectures. All classrooms have proper chalk and green board facility for a better understanding of the subject. Every year, audio visual aids are used to show documentaries, movies, videos, etc. Teachers are using the mike system in classrooms to make their lectures more audible.

Library:

The College library has a seating capacity of 80 students. There is a separate area for teachers to work on their lectures as well as research work. The library has 3 computers for the use of students as well as teachers to search material online. They can even utilize the internet facilities in the library as well as in the computer lab whenever required.

Computer Lab:

Students are allowed to use the computer lab for practice purposes, in case of difficulties, faculty members are always there to render services. There are total 32 computers available in computer lab 1. There are 8 computers and 11 laptops available for students in Computer Lab 2. There are two more computer laboratories on the campus where students can gain computer knowledge. One laboratory has 22 computers and another laboratory has 20 computers.

Geography lab:

College offers a Bachelor of Arts program in geography and psychology as major subjects. The geography lab is equipped with different maps and materials useful for subject study.

Seminar Hall:

College gives access to the seminar hall to the students for co-curricular activities. It has a total capacity of 100 seating. It is fully air-conditioned and has a sound system as well as an LCD facility for presentation.

Auditorium cum Activity Room:

It is available in the basement of the college building which is used for special activities and events. It has a capacity of 150 people with an air conditioning facility as well as an LCD facility.

Open Auditorium:

It is available on the campus for cultural and other activities.

Parking Facilities:

College also provides parking facilities for vehicles of staff on the campus.

Washrooms:

There are total 15 toilets available in the college with one pantry.

Drinking-Water Facility:

Clean drinking water is provided to the students as well as staff with the help of a water purifier.

Other Infrastructural Facility:

The institution has the facility of Principal Room, Examination Room, NSS Room , Cultural Room , DLLE Room , Staff Room , Administration office and Chief Co-Ordinator Office, NAAC Room, Counselling Room, HOD Cabin, Girls Common Room, Gymkhana, etc.

LIFT facility:

College provides lift facilities to staff as well as students.

The college building is under surveillance with 55 CCTV cameras installed in both wings.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

SPORTS:

The college conducts indoor as well as outdoor sports activities for the students with sufficient equipment. College provides various opportunities to the students to participate in inter-collegiate as well as university-

level competitions.

INDOOR GAMES:

The college organizes table tennis competitions, chess competitions, and carom competitions, etc for the students. The college encourages students to participate in intercollegiate tournaments by providing all necessary equipment.

OUTDOOR GAMES:

The college has been participating in football competitions and cricket competitions at university-level tournaments for which the college provides jerseys, cricket, and football kits to the team members. College students have won many medals and certificates in boxing and mallakhamb at the national level competition. Students also won the state-level competition in Karate. College also organizes annual sports day for students which offer competitions like 100, 400 & 800-meter running, Relay, discus throw, javelin throw, etc. Such outdoor activities are conducted on the available ground near the college.

CULTURAL ACTIVITIES:

Every year college organizes intra college competitions as well as an intercollegiate cultural fest called Drishya earlier known as Rudra. It has been six years that we are effectively organizing a FEST with the participation of many colleges from suburban areas. The college infrastructure is utilized for such festivals. The College campus has an open auditorium available for performing art activities in college. This facility is also utilized for the annual day, convocation ceremony, and many cultural activities. Students were also encouraged to participate in various intercollegiate competitions at the University of Mumbai. College provides practice areas for the students to prepare for such competitions. The cultural room is utilized by students to keep cultural fest materials and to conduct meetings.

YOGA DAY:

The college does not have any gymnasium but we have a meditation room on campus. College celebrates Yoga Day every year. On this day, our faculty Dr. Karuna Shinde gives knowledge of different “Yogasanas” to the students and helps them to improve their concentration by showing them meditation procedures.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 25

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 15.09

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.62	14.03	29.84	16.37	16.97

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

1.Name of LMS Software:- Library Management System

- Nature of automation: Partially
- Version: eVidya Library Management System V1.0.1
- Year of Automation: 2015-16
- Developed by Biyani Technologies

2. Name of ILMS Software:- iSLIM : Internet-Based System for Library Information Management

- Nature of automation: Partially
- Version: iSLIM 1.6.4.7934
- Year of Automation: 2017-18 (20/4/2018)
- Developed by Algorithms Solutions Pvt. Ltd.
- Web based OPAC is available

3. E-resources management System: Available through UGC-Inflibnet N-List

4. In House/ Remote access to E-resources: Available through N-List

5. Total Number of Computers / Printers: There are total 3 computers available for Library staff and 3 computers available for students as well as teachers with one printer facility.

6. Internet Bandwidth: 30 MBPS

There is a reading room available for the teachers as well as students with sufficient newspapers and magazines. There are total 5 Kindles available in the library with e-books installed on different subjects. Kindle equipment is having a wi-fi facility, so students and teachers can search e-books.

There are magazine racks available to display the latest magazines for readers. A separate area is available for library staff to do their work. Xerox machine is available in the college, students have to follow the procedure to get the xerox of material. The College library also provides old question papers online as well as offline to the students for preparation of examination.

The library has an internet-based library management system that facilitates book management, accessing, membership, circulation, reports, and administration, etc. Presently, the college library is partially automated but we are working towards its complete automation.

OPAC (Online Public Assess Catalogue): It is highly versatile and user-friendly software in operation used for simple and advanced search for books available in the library. The bibliographic information about the collection is made available through the library OPAC system. The books can be searched on the basis of various criteria like title, author, subject, language, etc with the exact details and the status of the books present in the library.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books

5.Databases

6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.3

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.52385	0.76323	2.05964	1.73642	1.42966

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 2.65

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 42

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution updates its IT facilities from time to time with the help of knowledgeable staff. The college has a total of four computer labs. Two computer labs are there on the college premises and there are two more computer labs which are under the maintenance of the junior college. All computer labs are updated properly with the installation of different software as per the syllabus specified by the University of Mumbai. All computer laboratories are fully air-conditioned and have internet facilities available for students as well as for teachers.

Sr. no	Computer lab	No. of Computers/Laptops
1	301	32
2	601	8+11=19
3	G-1	22
4	G-2	20
Total		93

There are 6 computers available at the library for student's use as well as for the staff use. There are 8 computers available at the office for the smooth functioning of office work. There are 4 computers installed in the examination room for the online examination work and result preparation. 1 computer and 2 laptops are used for the NAAC purpose. NSS room is also having a computer facility for report making and other work. The staffroom is also having a computer facility for the research work and activity work. The Chief-coordinator office is also having a computer facility. There is a total of 105 computers installed on the college premises and 15 laptops are available in the college.

The computer laboratory has a laboratory assistant who has knowledge of hardware as well as software. Computer laboratories are properly maintained with the help of IT co-ordinator and computer laboratory assistant as well as annual maintenance services rendered by the third party. The college has tally silver package, office 2010 windows official license copies installed in the college computer.

The College library is equipped with a number of computers with **LMS** software with barcode facility, scanner, and printer facility.

Computer Lab 1 has all 32 computers in **LAN** with one computer as Server. Computer Lab 2 has 8 computers in LAN with One computer as the server. Computer lab 3 and 4 are also having LAN facilities and server computers.

The college provides fully equipped computer labs to the students for lecture and practice purposes. The project has been submitted to the teachers by emails to make less use of paper. English language lab has been installed for the students to improve their skills.

100% of classrooms, seminar room, and auditorium cum activity room are installed with LCD projectors.

The bandwidth facility is also updated yearly with the help of an internet service provider by the Management. The college was having 30 MBPS bandwidth in the college premise.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 17:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 84.91

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
85	86.99	95.28	81.32	72.05

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a proper system for the maintenance of physical and academic and support facilities. Some of them are maintained by an annual maintenance contract given to concerned agencies, some are maintained by certain academic and administrative committees and office staff. According to Maharashtra University Act 2016, the College Development Committee (CDC) previously known as the Local Managing Committee comprising of Management, teaching staff, administrative staff, community, and students. Meetings are held periodically for the maintenance or replacement or construction of physical, academic, and supporting facilities.

General Measures for maintenance and optimum utilization:

1. Department and office takes care of the facilities provided to them
2. Classrooms, administrative section, library, computer laboratories, washrooms are cleaned by the support staff.
3. The technical staff has been appointed to look after the ICT facilities.
4. Fire extinguishers are placed in appropriate places and managed by the Management of the institution.
5. Pest control is done periodically for the preservation of books, office documents by the Management of the Institution.
6. The external electrician has been appointed by the Management of the Institution for electrical fittings and wiring periodically.
7. For drinking water supply the college has a water facility which is maintained by the Management of the Institution.
8. Management of the institution has been focusing on the proper utilization of the physical facilities available on the campus. All facilities are utilized only with the permission of authorities and strictly followed by the procedure. Proper maintenance of the facilities is under the strict control of the management.

Maintenance of Library: There are three library attendants and one librarian appointed for the proper maintenance of the library. Library staff provides assistance to students and staff from morning 7.00 am till 4.00 pm. Internet facility with computers is available for staff members as well as students. Library staff issues books as per the requirements of the staff members as well as the students. The library attendant is in charge of keeping the previous year's university question papers for reference and issuing the same to the students and staff members. Librarian places orders for new books as per recommendation forms submitted by faculty members. Librarian recommends books to the staff members for their research work.

Maintenance of the Computer Laboratories and Geography Laboratories: There is a total of 4 computer laboratories on the campus with a total of 93 computers available for the students. Out of 4 computer laboratories, 2 laboratories are managed by degree college and two laboratories are managed by the junior college. We share the facility for the benefit of the students. One Laboratory assistant has been appointed by the college to look after the maintenance of IT facility and co-ordinator of IT department helps with it. We utilize the computer laboratories for the “English language lab” for Bcom and BA students to improve their skills.

The college has a geography laboratory with a capacity of 40 students and the teacher in charge is taking care of the same.

Maintenance of Utilization of support Facilities:

The college building is under surveillance with 55 CCTV cameras installed in both wings. Physical facilities like water supply plumbing, maintenance of infrastructure are handled by the management of the Institution. Internet facility has been provided by Pacelink online service. Management also looks after the overall wiring of the electrical connection and painting work of the college building. The fire extinguisher has been placed in the proper place on the college premises.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0.64

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
9	12	6	20	15

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 5.06

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
231	53	42	34	77

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 5.22

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
228	0	47	55	136

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.73

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
5	0	0	2	13

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 20.36

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 103

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 10

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	1	3	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Student Council

The college has an active Student Council formed as per the Maharashtra University Act,1994, Section 40 (2) (b) (v)/ Maharashtra Public University Act,2016, section 99(3) and the Guidelines of Department of Student Development (DCD), University of Mumbai every year. The Student Council consists of student representatives from each class, NCC, NSS, sports and cultural activities, and lady representatives, and reservation representatives. Functioning of the student council starts from the first meeting held under the chairmanship of the Principal. The roles and responsibilities of the council members are explained to them. Meetings of the Student Council are held at regular intervals. Student Council acts as an interface between students, teachers, and management. The objective of the Student Council is to promote and encourage the involvement of students in organizing institutional activities. The Council members help to identify the issues raised by students and bring it to the attention of authorities to get them solved. Every year the student council organizes various programmes including awareness programmes, cultural events, guest lectures, etc. It also extends help through volunteering during seminars, workshops, sports events, extra and co-curricular activities organized by the institution. It helps to maintain such an atmosphere in the institution, that the activities of the institution are carries on peacefully and uninterruptedly. The Student Council ultimately operates with the objective of ensuring student welfare and actively engaging students in the continuous growth of the institute. They act as the harbingers of change and novelty.

In most of the committees one or two students are nominated as student representatives which ensures student's participation in various committees. Students represent various academic and administrative

bodies such as CDC, IQAC, DLLE, NSS, NCC, Women Development Cell, Sports committee, Cultural Committee & Discipline Committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	4	2	6	3

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association is aimed at bridging the gap between present and past students. It has been playing an important role in the progress and achievement of the college. The Alumni Association contacts all the Alumni through the college website which helps to create a network of past and present students. Our college has an unregistered Alumni association and will be registered in the near future. The alumni of the college are members of various committees. They participate and contribute to the development of the college in various ways. They support the college by sharing their professional experience with current

batch students and motives the students in organizing extracurricular activities in college.

File Description	Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

To be a national leader in transforming lives through an innovative, rigorous, and compassionate approach to education.

We continually strive to strengthen and improve the positive impact we have on our students and community: Transforming their lives, as well as our own, through our work.

We will become known nationally as an institution that “makes a difference”.

We continually strive to innovate – finding new and more effective ways to educate and serve students.

We approach our work with compassion—acknowledging the whole person: Working with integrity and caring, accepting people where they are and moving them forward without sacrificing standards or expectations; bringing joy, honesty, and understanding our work.

Mission

To inspire, prepare and empower students to succeed in a changing world.

To inspire students to learn and to develop as whole people: intellectually, physically, and emotionally.

To inspire students to continue learning throughout life.

Prepare and empower students to be successful by helping them develop their knowledge, skill, and abilities.

Institutions Distinctive Characteristics

- Located in the main street of the city just next to the metro station, ensuring easy accessibility to the students.
- A motivated staff

Addressing Needs of Society

- Education for All
- Inculcating discipline in the students
- Creating good citizens for the future.

Reflection of Mission and Vision in the leadership of the college in ensuring

- **The policy statements and action plans:** The management and Principal actively participate in the college development committee and LMC for ensuring that the policy statements and action plans are aligned for attaining the mission of the Institute disseminates the mission and vision to all stakeholders and involve them in forming the policy statements. The Principal makes action plans in consultation with faculty members to review the outcomes from the implementation of action plans through meeting with functional committees and make necessary changes in action plans if required. The management takes the review of quality policies and makes amendments in quality policies if required.
- **Formulation of action plans:** The action plans are formulated in line with the quality policy under the leadership of the Principal and the same are incorporated into strategic plans for effective implementation.
- **Interaction with stakeholders:** The Principal ensures that all stakeholders such as Alumni, parents, faculties, management, etc. are involved in different activities.
- **Reinforcing the culture of excellence:** For the reinforcement of cultural excellence, the vision, mission, short term, and long term goals, quality policies are kept wide open to all stakeholders for their suggestions, necessary training is provided to its faculty and supporting staff for their development and motivates the team building and teamwork to create healthy work culture.
- **Champion organizational change:** During this span of time college has adopted many changes to attain its vision and mission.

Perspective Plans: The perspective plans for the next five years include accreditation, research centre, centre of excellence and collaboration with other university and student placement.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college has adopted a democratic and participative governance policy for the stakeholders. The aim of this policy is to maximize the utilization of human potential available in the college for development. The Management Council is the apex body. However, according to the Maharashtra University Act 2016 the governance of the college is done through the deliberations of the College Development Committee-CDC (previously known as Local Managing Committee) comprising of representatives of management, teaching staff, administrative staff, community, and students. The participative deliberations of this forum take decisions on important issues like fund distribution, purchase, and basic amenities development, etc. More than 50 academic and administrative committees are at work under broad divisions like Curricular Aspects, Teaching–Learning-Evaluation, Students’ Activities, Student Support, Research and Extension, Infrastructure and Governance, etc. In addition, various temporary committees are formed as per the need.

The teachers are appointed as the members of these committees by taking into account their interests and abilities. The principle of delegation of authority is followed as it is delegated from the principal to vice-principal, the vice principal to the heads of various departments or conveners/ coordinators of various committees, and finally from the heads and conveners to the other members of the department or committee. The responsibility of financial matters of the college is delegated to the office superintendent who works as Finance Officer. The principal in cooperation with all the departments and committees plans an effective implementation of policies and decisions. Office administration is governed by the office superintendent under the guidance of the principal. The Heads and Conveners submit the activity reports to the principal who then submits the consolidated activity report to the Governing Body.

The college had organized meetings in which they have a plan for development, improvement, and the main initiative taken by the IQAC committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

In line with its vision statement, the Institute has developed a perspective plan for its development. The perspective plan has been designed by the Institute for five years taking into consideration the suggestions from the stakeholder and performing the environmental scan. The major objectives included in the perspective plan are accreditation by National bodies, establishing centre of excellence for higher studies and student placement.

Strategic Plan

The IQAC and various other committees ensure that the quality policy of the institute is strictly adhered to and followed. The institute believes in imparting training based on the following principal holistic development.

1. To develop a spirit of research in communication and information technology and modern trends in Administration and management curriculum and development of personality.
2. To inculcate a sense of discipline character by developing:
 - Respect towards elders
 - Spirit patriotism
 - Social awareness
 - Sense of equality

To promote a Culture of Peace, through access to education for all, in the society by way of understanding the universal spirit and promoting the sense of brotherhood at the national level.

To build a strong industry-Institute Interface to create employment opportunities, to inculcate entrepreneurial abilities and to develop manpower in view of requirements of the industry.

To provide training to the students to be physically fit, mentally alert, intellectually sharp and spiritually elevated.

The quality policy was developed considering the vision and mission of the college. A different committee like the admission committee, discipline committee, Library committee, and anti-raging committee supports the development of quality policy. The quality policy is driven through different activities of the student council as well as various college committees for academic development as well as personality development.

The Ways in which Heads of Departments participate in the Management Process:

- The Head of the Department oversees the Teaching Plans of his/her departmental members.
- He/she is empowered to make adjustments in the routine and to allot teaching assignments and evaluation duties.
- He/she enjoys the privilege of convening departmental meetings where the programme for the entire term are decided.
- He/she often takes the lead in planning seminars, workshops, career counselling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours.

The Perspective Plan

- Introduction of new academic courses
- Modification and enhancement of ICT infrastructure
- Establishment of computer laboratory
- Establishment of language lab
- E-content development
- To organize IPR workshop
- To arrange various research competitions for students
- To start NSS extra unit
- Enhancement of infrastructure facilities/ new college building (Classroom, seminar hall, auditorium hall, library, girls and boys common room, washrooms, etc.)
- Modification in CCTV in college premises.
- Up-gradation of the administrative office, principal cabin, vice-principal cabin and IQAC room.
- Enhancement of sport facility through the indoor stadium, open ground, etc.
- To provide a scholarship of various government and non-government agencies to students
- To register Alumni Association
- To organize a large number of capability enhancement programmes such as career counselling, soft skill development, personal counselling, yoga- meditation, etc.
- To arrange workshops/ guest lectures regarding the preparation of competitive examination.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Institution is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical setup is established from top management to bottom the level clearly demarking the Duties, Responsibilities, Accountability, and Authorities at every stage.

SRSS SPDT has been established in 1986. It has a College development committee to monitor and achieve the vision and mission of the institution. It has an effective organizational structure that monitors and improves the institution.

College development committee

- Review academic and other related activities of the College
- Consider new programs of study for approval of the university
- Consider recommendations of the Principal regarding Promotions
- Ratify Selections / appointments /medals and prizes
- Approve Annual Budget of the College
- Continuation of Annual University affiliation

PRINCIPAL

- To prepare all the agenda items, coordinate the conduct of meetings to follow up on all actions required.
- To provide leadership, guidance, help implement and monitor all the academic activities in compliance with the affiliated university
- To conduct internal, end term, and other examinations
- To initiate all the developmental activities, monitor the progress, and report to the Governing Body
- To ensure and receive all departmental budgets in the prescribed form for every calendar year & for the next academic year.

COMMITTEES

- Every committee constituted at the college level and department level has the faculty member as an In-charge with two or more faculty members as committee members.
- Committee In charge will look after the committee's program and operation.
- These committees at the college level assist the HODs in the discharge of their duties and smooth

functioning of the college.

- Every committee has well-defined roles and responsibilities at both levels. Each activity conducted by the committee is as per the standard operating procedures laid down by the management.

HEAD OF THE DEPARTMENT

- Collect & Verify the course material to certify
- Coordinate with Library committee, Timetable In-charge, Lab In-charge, Internal Examination In-charge for smooth class activities and midterm exams.
- Preparation of list of weak/failure students in each class and conduct Remedial classes.
- Ensuring to arrange departmental activities and Guest lectures, workshops & seminars.
- Monitor the departmental issues, prescribed formats, attendance registers, and worksheets and mentor/counseling report books, etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare of the teaching and non-teaching staff of the college is taken care of on different fronts like finance, research, physical and mental health, appreciation and recognition, etc.

Shri Rajasthani Seva Sangh assists the college employees to get financial support in case of emergencies or and when needed. Non-teaching members are regular members of society. The college provides loans up to 1,00,000 to its staff for the purpose like health and medical, home construction, vehicle purchase etc. SRSS SPDT college does also give an advance salary and bonus to its non-teaching staff.

Workshops and lectures on investment scheme, financial literacy and consumer guidance are organized in the college.

Financial support: Financial support is provided to teaching and non-teaching staff to attend seminars/conferences/workshops.

Duty Leave: Duty leave is granted to the staff for attending seminars/workshops/conferences and Faculty Development Programmes (Orientation/Refresher/Short Term Courses) and conferences, seminars, workshop etc.

Physical and IT facilities: To enable the teachers to conduct research work smoothly, the college provides them with all the necessary infrastructure facilities including a browsing centre.

The female staff has been provided special leaves as per the rules and regulations of the state government.

Felicitation of Teaching and Non-teaching staff for outstanding work: The outstanding work and excellence of teaching and non-teaching staffs in the academic and administrative field, research and social welfare is appreciated by the principal and the members of the Governing Body by felicitating them at the Annual day programme.

Lectures on Stress Management are organized by the Staff Academy. The Staff Academy provides a common platform to the staff members to share their views and knowledge about various subjects and to enhance the interaction and sense of unity among them.

Internal complaint Committee works for the prevention of sexual harassment of women at the workplace.

Physical facilities: A canteen and Parking facility is available for the staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 20.86

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	5	9	10	2

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 10.72

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	3	3	1	6

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal of teaching staff based on PBAS:

For the assessment and promotion of teaching staff, the institution follows the performance appraisal system laid down by the UGC and implemented by the University of Mumbai in the form of the "Performance Based Appraisal System"(PBAS). IQAC guides the faculty regarding PBAS. The minimum norms of Selection Committees and Selection Procedures as well as API score requirements for the different cadres, through Career Advancement Schemes and Regulations, are applied for PBAS based on the concerned documents. These annual API scores verified and confirmed by the IQAC are compounded prospectively as and when the teachers become eligible for CAS promotion to the next cadre with the multiplication factor of years of service required to apply for CAS promotion. API scores for Category I and II are applied every year while API score for category III is applied for the entire period. The faculty who wishes to be considered for promotion. The PBAS is based on API Score of category I (teaching, learning & evaluation) and category II (co-curricular, extension & professional activities) and category III (Research & Academic Contribution). At the end of every year, every faculty submits his/her API to the IQAC for verification under CAS has to submit the PBAS Proforma to the Principal three months in advance of the due date, along with the application that he/she fulfills all qualifications under CAS. The Selection Committee specifications as per Circular are applicable to all Career Advancement promotions of Assistant Professor to Associate Professor and to that of Associate Professor to Professor. The selection procedures are completed on the day of the selection committee meeting, wherein the minutes are recorded along with PBAS scoring Proforma and recommendation made on the basis of merit and duly signed by all members of the selection committee.

Performance Appraisal of Non-teaching Staff:

The institution has a performance appraisal system for non-teaching staff which is channelized through

Confidential Report. This form is as per the rules and regulations of the Government of Maharashtra. At the end of every year, the C.R. of every staff member is verified by the Office Superintendent, considering the efficiency of the employee in work, his/her decision-making power, boldness, special inclination, chastity, and propriety, and then it is submitted to the principal. Along with C.R., Seniority is also considered for the promotion of non-teaching staff.

Performance Appraisal of Teaching Staff on the basis of Students Feedback:

As the most realistic assessment of a teacher's performance is done by students, the IQAC has introduced the student feedback system as per the NAAC guidelines on institutional parameters. The students continuously assess teachers' performance and reflect their opinions in the feedback forms. The feedback is compiled, analyzed, and communicated to the teacher.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institute has a mechanism for internal and external audits. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been appointed and a team of staff under them does a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise, an external audit is also carried out in an elaborate Way. So far there have been no major findings/objections. The institute regularly follows an internal & external financial audit system. The internal audit is done by Shah and Taparia, Chartered Accountants, Mumbai every year. Internal audit is done till 2017-18. The external audit is done by Joint Director, AG Department, and senior auditors. AG audit is done till 2004-05. JD audit is done till 2010-11. Senior Auditors has done auditing till 2004-05. The last external audit was done in 2011-12.

Internal Audit:

An internal financial audit is carried out by an Internal Auditor appointed by the Governing Body with the objective to suggest an improvement or strengthen the overall governance mechanism of the education society. The purpose of an internal audit is not only to examine books of accounts but also to review the present work and make valuable suggestions to improve it. The main objective of an internal audit is to assure the management that the accounts are being properly maintained and the system provides adequate safeguards for the detection and prevention of any frauds. The latest internal audit was conducted in the year 2018-19. The internal audit is conducted annually by shah & Taparia chartered accountants, Mumbai.

External Audit:

The external financial audit is carried out by External Auditor appointed by the Government. The main objective of external audit is to assure the management that the accounts are being properly maintained and the system provides adequate safeguards for detection and prevention of any frauds. The latest external audit was conducted in the year 2018.

Year	Audit	Auditors
2015-2016	Internal	Shah & Taparia Chartered Accountants
2016-2017	Internal	Shah & Taparia Chartered Accountants
2017-2018	Internal	Shah & Taparia Chartered Accountants
2018-2019	External	Sr. Auditor Parag patil & Uday Chuhan
2018-2019	Internal	Shah & Taparia Chartered Accountants
2019-2020	Internal	Shah & Taparia Chartered Accountants

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The money transactions in the college are done through the bank. The fees collected from students are remitted to the bank account. The Principal and Secretary of the trust can jointly withdraw money from the bank to meet day-to-day expenditure. The budget planning and allocation of financial resources are put into practice by the management. For every activity, budget approval is required. To meet petty expenses cash of the maximum Rs 2000/- is maintained in the college office. For each activity, the faculty in charge makes a plan of action with a budget and after the completion of the event, he/she submits it with the financial statement. We have an internal audit process to monitor the use of funds.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. From devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope in every possible area. IQAC had planned and executed a number of quality assurance strategies and processes such as the conduct of regular meetings, collection and analysis of feedback on curriculum and teaching-learning process followed by action, promotion of research, and timely submission of NAAC. Infrastructure development, the introduction of new programs and certificate courses, etc. As a result, there has been incremental growth in various factors.

The IQAC at SRSS SPDT was constituted in 2019. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC has fostered innovation and creativity in the college by improving the work culture of teaching and non-teaching staff. It also motivated the faculty members to organize and attend conferences/seminars/workshops and participate in FDP and increase research and extension activities. IQAC has motivated all the departments to start short-term certificate courses for students and use ICT in teaching-learning.

Evaluation of teachers' performance by student's feedback

The IQAC evaluates the performance of the teachers at the end of the academic year by taking feedback from students on the teaching-learning process. For this purpose, IQAC has designed a structured feedback form on teacher's performance. Students as stakeholders review the teaching-learning process by giving feedback to their teachers. Every teacher is evaluated in this process for his/her performance in the classroom as well as in other academic and extra-curricular activities. Some of the parameters of evaluation are teacher's subject knowledge, communication skills, teaching methods, use of ICT, and learning resources. The feedback is analyzed and submitted to the principal who then shares it with the respective teacher confidentially for quality enhancement. It is also used for bringing necessary reforms in the teaching-learning process in the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

To create awareness of gender equity in students and staff, the institute provides equal opportunities to male and female staff and students for all the activities. The institution organizes various programs to promote gender equity. Fairness of treatment is given to males and females according to their respective needs. Due to the facility of different gender equity promotion programs men and women, girls and boys can enjoy the same rights, resources, opportunities, and protections.

a) Safety and Security

The college is very keen regarding the safety and security of the girl students and women faculties. The following practices are done in this regard:

1. The lady security guards are appointed and deployed in proper places on the college premises. Their prime responsibility is to maintain continuous surveillance on the mischievous and harmful activities being done to the girls or women. Eve teasing is strictly prohibited with the help of these guards.
2. The discipline committee headed by a seasoned faculty continuously monitors the security practices on the campus. The complaints related to violations of discipline are reported by the security guard. The discipline committee intentionally keeps the watch in vulnerable places. On a college campus, the Identity Card is compulsory for students and staff.
3. The surveillance systems with a set of 55 CCTV cameras are installed at appropriate locations. The training sessions of the self-defense are organized for the girl students. More than 50 girls students attended the Mega demonstration event by legendary Shri grand master Shifuji Shaurya Bhardwaj at MMRDA Ground BKC Mumbai on 06/03/18, "SWA-RAKSHAN" self-defense training on 14th February 2020 at college premises.
4. The internal complaint committee looks after the grievances of girl students. During mega-events like cultural and sports Days and Annual Days when most of the students are present on the campus, the discipline committee, student council, and NSS volunteers together maintain safety and security.
5. Women development Cell of the college functions very actively and conducts various activities for Safety and security and empowerment of female students in the college.

b) Counseling

Counseling of girl students is done by female faculty regarding health issues, cleanliness, use of washrooms, discipline, etc. The teaching staff organizes all important activities associated with the counseling of the girls and boys.

c) Common Room

The College has provided a separate room for recreation and the rest of the girl students during their free time. Rooms are also equipped with essential amenities. The washrooms are provided with proper water arrangements, toilet blocks, and Vending machine facility for sanitary napkins is also provided in the washroom attached to the girls' common room.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Our college is quite aware of waste management. The college has displayed various slogans to bring Environmental awareness among the stakeholders. The college gives priority to keep the campus clean and eco-friendly. It instructs the staff and students to reduce waste to the maximum possible extent. Our

college has conducted a green audit of the campus.

Solid waste management

The students are instructed to deposit waste in dustbins kept at various places on the college campus. The Solid waste is disposed of by the garbage carriers of the Municipal corporation. Separate dustbins are provided to collect wet and dry waste at the source. Our NSS volunteers conduct campus cleaning drives for solid waste management.

Liquid waste management :

Liquid waste from washrooms is discharged as per municipal corporation guidelines.

Biomedical waste management:

Biomedical waste is not generated on the college campus.

E-waste management:

Maintaining of IT infrastructure is made by an appointed technician who makes reuse of toners and reduces the rate of e-waste generation. The refilling of toner and cartridges of printers is outsourced which enables the reuse of the toners and reduces the e-waste. The staff uses pen drives to store data instead of files or CDs. Electronic goods are put to optimum use and the minor repairs are set right by the staff and the laboratory assistants and professional technicians are called as and when required. Efforts are made to reduce the quantity of e-waste by the optimum use of electronic devices.

Waste Recycling System

Waste Recycling System is not available on the college campus.

Hazardous Chemicals and Radioactive Waste Management:

Hazardous chemicals and radioactive waste are not generated on the college campus.

File Description	Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**

3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.

2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Our college maintains tolerance and harmony towards gender, cultural, linguistic, and socio-economic diversities. Participation of persons from diverse backgrounds in academic, administrative, and other activities shows that there is an inclusive environment in the institution. Students of all categories are given admission to the college as per the reservation policy of the Government of Maharashtra. Participation of students in extra-curricular activities such as NSS, DLLE, and cultural programs shows that gender ratio and communal socio-economic diversity are maintained in the institution. Our college also tries to preserve linguistic diversity in society by celebrating Marathi Day and Hindi Day every year. All three languages viz. Marathi, Hindi, and English are used as languages of instruction. Every year Traditional Day is celebrated with great enthusiasm. It is observed as a celebration of India's diverse culture. It's a day designated for students and staff to come in traditional attire from various States. On this occasion, students come to college wearing different attires and perform a cultural aspect of different states.

Students also come in historical attires particularly Shivaji Maharaja. This day creates a wonderful picture of Unity in Diversity and historical tradition. During the Navratri festival, Goddess Sarwasti, the goddess of intellect is worshipped by the students and staff of all the communities, and the Garba dance is arranged which is participated by all communities. All of them enjoy Dandiya Dance. These occasions reflect communal harmony in the institution.

To maintain linguistic importance, Marathi Vangmaymandal celebrates various activities such as 'Marathi Rajbhasha Diwas, Birth Anniversaries of all national heroes are celebrated in the college. Hindi Sahitya Samithi celebrates Hindi Diwas every year. Thus, the college has created a very positive image for all the communities.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institute is a role model of best governance and democracy. The institution celebrates national festivals like Independence Day and Republic Day and Constitution Day to sensitize students and employees towards patriotism and national integrity. On these occasions, students sing patriotic songs, and speeches are delivered by the guests. The Constitution Day is organized to create awareness about fundamental rights and values, national duties, and responsibilities. On these occasions, posters, Elocution competition, speeches are organized. The activities like Voters rally, Ekta (Unity) Day, Street plays, guest lectures on women's rights are organized to sensitize students and employees about constitutional rights and duties.

Besides this, the institution celebrates birth and death anniversaries of well-known social reformers, national leaders, and eminent historical personalities to inculcate feelings of truth, love, nonviolence, peace, national integrity, human values, communal harmony, fraternity, and social harmony among the students and employees.

Our institution had arranged a number of programs covering freedom of expression through which the students can get the courage to express themselves. 26th November is celebrated as 'Constitution Day' in our institution. Various types of activities had been arranged to make this day meaningful. The National Unity Day is also celebrated every year in the college on the occasion of the birth anniversary of Sardar Vallabhbai Patel. On this day 'Pledge of Unity', is organized in the College. The Voter's Day, International Yoga Day, Freedom of expression programs had been conducted by the institution from time to time.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website

2. There is a committee to monitor adherence to the Code of Conduct

3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

India is well known for its festivals and cultural diversity. The college helps students to relate with the cultural heritage and connect with their roots, by inculcating the importance of protection, preservation, and propagation of Indian culture. It also actively participates in the 'National Flagship Programmes' promoted by the MHRD, UGC, University, and the local Govt. offices. International Days are also celebrated with great enthusiasm.

Institute pays tribute to all the national heroes on their birth and death anniversaries. The event is followed either by lectures, rally or the competitions like elocution, singing, and rangoli, etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behavior of students in their professional and personal lives.

Every academic year our institution celebrates/organizes national and international commemorative days, events, and festivals with great zeal and enthusiasm. The birth and death anniversaries of well-known social reformers, national leaders, and eminent historical personalities are organized as commemorative days to inculcate moral values of truth, love, nonviolence, peace, national integrity, human values, communal harmony, fraternity, and social harmony among the students. Through the celebration of Independence and Republic Day, Constitution Day, and Maharashtra Day patriotic feelings of national integrity and awareness about fundamental and national duties are imbibed in the minds of the students.

Birth anniversaries of Dr. B. R. Ambedkar, Mahatma Phule, Swami Vivekanand, Mahatma Gandhi, Lal Baddur Shastri, Chhatrapati Shivaji Maharaj, Rajarshi Shahu Maharaj, Savitribai Phule, and death anniversaries of Lokmanya Tilak are celebrated as commemorative days in the college.

Other national and international days celebrated by various departments of the college to create social, political, environmental, linguistic, gender, and cultural awareness among the students are as follows.

International Yoga Day, International AIDS Day, International Women's day, Constitution day, National NSS Day, National Voters day, National Hindi Day, and Marathi Rajbhasha Day. National Library Day is celebrated to commemorate the birth anniversary of S. R. Ranganathan. National Teachers Day is celebrated to commemorate Dr. Radhakrishnan's birth anniversary. The birth anniversary of great Mathematician Shrinivasa Ramanujan is celebrated as National Mathematics Day. The Birth Anniversary of Dr. A.P.J. Abdul Kalam is celebrated as Reading Inspiration Day.

On these occasions, teachers and students deliver speeches on the life and work of great personalities, and poster exhibitions and elocution competitions are organized. On International AIDS Day and National Voters day, rallies are organized by the NSS and DLLE departments. These activities provide a platform for the students to express their views confidently.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice-1

Title of the Practice: Eco Friendly Campus, Environment Awareness and social safety

i) Objective of the Practice:

- 1) To make students & staff aware of the importance of the environment.
- 2) To train the students about social safety.
- 3) To create awareness of the environment and social issues.

ii) The Context:

To undertake the activities which will conserve the natural & national resources, environment and imbibe the culture & responsibility of saving the environment and social safety within the younger generation.

iii) The practices:

We have deployed the following practices to achieve our objective:

Plastic-Free Campus:

We took initiative to complete Plastic Ban on the college campus.

Student volunteers did extensive campaigning, spreading awareness amongst the students and staff members of the college. During plastic-free campus drive our volunteers used to stand in front of the college gate asking the people to avoid using plastic items like plastic carry bags, containers and other articles made up of plastic.

Sanitary Napkin Machine

Our college installed the sanitary napkin vending machine in the Ladies common room located on the first floor. The installation of the vending machine has made it more convenient for the female students and staff to avail good quality and reasonably priced napkins as per their needs. The machines are regularly serviced and maintained in the best condition. The napkins are regularly refilled to avoid inconvenience due to shortage.

Posters stating usage procedures are put up in the Ladies common room. With the installation of these machines, we not only ensure best sanitation and feminine hygiene practices but also create awareness among female students about the importance of maintaining good hygiene.

Eco-friendly Modes of Transport:

The college has the locational advantage of being situated in close proximity to the J.B. Nagar Metro station which lies between Andheri and Ghatkopar railway station, as well as close to Western Express Highway. This makes the college highly accessible both by roadways as well as railways and by Metro Train. Many students coming to the college are from the nearby areas and use bicycles to commute which is a healthy and green practice. The close proximity from the Metro station, the pedestrian-friendly roads made by Brihanmumbai Municipal Corporation (BMC), and the pavements facilitate the ease of walking around the college area. The majority of the students, teachers & staff make use of the public transport like Bus, Train, and metro.

Use of LED bulbs

We use LED bulbs in our college campus as and when we need to replace normal lights. This saves a considerable amount of energy and cost which eventually adds to the conservation of the national resources.

Use of dust-free chalks

We use dust-free chalks in our Classrooms, which prevents the pollution and contamination that may happen due to chalk dust. It also protects the faculties from the potential medical risk arising out of chalk dust.

TREE PLANTATION

Tree plantation activity is organized by NSS units of our college every year in the month of July wherein our NSS Volunteers are planting trees in the nearby areas or the adopted village

Swachh Bharat Abhiyan.

Under Swachh Bharat Abhiyan our Volunteers clean our college campus and our NSS unit arrange Swachh Bharat Rally for making people aware of Swachh Bharat. Our NSS, NCC, and DLLE volunteers also help NGOs in cleaning Beaches after Ganpati Immersion.

PAPER BAG DISTRIBUTION

Every year paper bag is made by our NSS volunteers from old newspaper and distributed to the Roadside vendors in the nearby local market. This activity helps to send the message to the people of our society that we should try to save our environment by using paper bags instead of plastic bags. Our NSS Volunteers explains to the vendors about the harmful effects of using plastic bags and encouraged them to use paper bags.

Social Safety

Our College conducts activities like Aids Awareness Rally, Swachh Bharat Rally, Street play on Aids awareness, Road Safety, Anti-tobacco, etc for spreading social awareness in the nearby society.

IV) Evidence of Success:

Plastic Ban: The students and staff members do not use plastic bags.

Sanitary Napkin Machine: It created social awareness among female students.

Use of LED bulbs: Considerable saving in electricity cost is achieved through this along with conservation of natural resources.

Use of dust-free chalks: With this, we control the pollution and contamination that may happen due to chalk dust. It also protects the faculties from the potential medical risk arising out of chalk dust.

Tree Plantation

Plants of nearby areas are slowly grown up.

Swachh Bharat Abhiyan

Due to Swachh Bharat Abhiyan, our college campus is very clean.

PAPER BAG DISTRIBUTION

Roadside vendors have stopped using plastic bags as they are encouraged for paper bags or other alternatives of plastic bags.

Social Safety

Students are aware of various social evils.

v) Problems Encountered & Resources Required:

Lack of open space for Tree plantation on our campus.

LED bulbs can be replaced only in a phased manner as and when the earlier lights cease to function.

The number of volunteers involved in Swachh Bharat Abhiyan, Aids awareness, Anti-tobacco drive is limited.

Best Practice-2

Title of the Practice: Value enhancement through teaching-learning process.

i) Objective of the Practice

- 1) To enhance teaching-learning activity and implement innovative teaching practice.
- 2) To improve students' learning experiences and outcomes.
- 3) To strengthen the bond between faculty and students.
- 4) To achieve intellectual, emotional, social, and spiritual capabilities for socially responsible citizenship.

ii) The Context

Education in the modern context is often evaluated only in terms of how much information and skills are possessed. As propounded by our ancient seers, what is equally important is the development of a holistic personality and harmony in the world. A pure employment-oriented education today has led to a focus on materialistic achievements resulting in an atmosphere of excessive competition. Students are under extreme pressure to succeed at all costs. Scams and corruption have become the order of the day. It, therefore, becomes highly essential to reorient the students with value-based learning.

iii) The practices

Intellectually the students are groomed to develop critical, analytical, creative thinking along with decision-making ability. Learning is experiential and activity-based. Innovative methods are used to make the learning a meaningful experience. Various forms of assessment are used for continuous evaluation such as group discussions, assignments class tests. Personality development classes are also conducted. Various co-curricular activities are also organized for the learners. These activities give an opportunity to the students to put their knowledge and skills into the application.

Emotional intelligence enables the individual to handle life better. Students are groomed for personality

development. Counseling sessions are conducted to handle stress emotions, anger, conflicts.

Socially students are groomed for leadership, taught teamwork, self-discipline, relationship management, and being empathetic towards others. The students are groomed for event management. They organize college functions Rudra, Tashan, Drishya, and other cultural programs. NSS and NCC activities inculcate social consciousness and patriotism among students. An aspect very unique about our college is the freedom given to learners to learn and share their views and ideas.

For spiritual growth, students are taught many techniques of prayer, meditation, yoga, and other exercises. The young generation is the pillar of the nation and educational institutions play a vital role in building and sustaining the future. Our college through holistic learning contributes to the strengthening of valuable human resources.

iv) Evidence of success

During our interactions with students, we noticed that they have evolved into responsible citizens and they were better prepared to face challenges based on the values imbibed during their college years. Value like punctuality, team management, social consciousness, teamwork, and leadership qualities instilled in them by the college has helped them to integrate with society and progress in their careers.

v) Problem Encountered & Resources Required

The gap between ideals and reality, precept and practice have widened and this has diminished the importance of values, excessive focus on materialism, need to succeed at any cost, and impatience with rules, regulations, and discipline has led to a growing immunity to erosion of values. Lack of emphasis on value education in the university curriculum is another problem.

File Description	Document
Link for any other relevant information	View Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college is always known to perform according to its vision. The college was established in this locality to ensure that it serves as a service to the community in accordance with its vision of “finding new and more effective ways to educate and serve students”. The college functions on the principles and philosophy

of human equality and universal brotherhood. The college has "Zero Tolerance" to any kind of discrimination against any particular student and welcomes all the students with equal respect and dignity.

The institution serves to be an instrument of change to many households in the nearby localities. The college shows pride in saying that our efforts have definitely uplifted the lives of several families especially those who were underdeveloped and deprived from pursuing higher education.

Our college is committed to ushering in socio-economic transformation by providing quality education of global standards to fully meet the expectations of the stakeholders as initiated by our trustees. To recruit and retain well-qualified motivated faculty and staff and provide adequate infrastructure, equipment, and machinery. To provide amenities and sports facilities in harmony with nature. Industry institute interaction to provide adequate exposure to the students to the world of work. Enrich library and provide the latest teaching gadgets and processes to promote effective teaching, learning. To provide holistic value-based education and inculcate entrepreneurial abilities so that the students are well groomed in knowledge, skills, and values to have the ability to face the challenges of the corporate world and life.

Today's education system produces so many students who are learners but may not be smart learners. In order for them to be employable and carve a niche for themselves in the ever-changing competitive market conditions, we need to provide them with proper communication, technical, management, and leadership skills. There is equal pressure on the students also to perform better. We need to provide them with additional skill development programs which will make them more acceptable and employable when they leave our institute. The college takes steps to involve maximum students in confidence and will power building activities like NSS, DLLE, and other extracurricular activities where they can enhance their personality and overcome the fear of what they will have to face in their future. Efforts are taken to help the students for honing their leadership, communication, time management, problem-solving and interpersonal skills which are very much inevitable to survive and grow in the current world

Institute has provided various services to students. The Salient features of the institute are as follows:

1. Institute provided inclusive technical education so that a deserving student is not denied an opportunity for technical education solely on socio-economic constraints.
2. In order to make the student capable of facing the outer world with confidence, they are sent to participate in different events across Mumbai and its suburbs throughout the year.
3. Institute provided holistic education to develop skills, knowledge, and values through a well-structured curriculum and instructions.
4. The college strives to provide education and skill development to the students to make them employable and acceptable in society. The progress and performance of the students are monitored. The objective is to maintain a strong, trustworthy, and long-term relationship where there is mutual benefit. The college focuses on equality and inclusiveness of all categories of students
5. During exam time special focus is given to students who have not been able to pass, by calling them separately and helping with the previous semester's subjects.
6. English writing and speaking skills are a major problem for our students as many of them are from vernacular medium, English department through English Literary Association organizes several activities

throughout the year.

7.The skill development course conducted in association with TISS, which is one of the topmost institutes in our country, has greatly increased the value of our students and they are made readily acceptable to the corporate world and it also promotes entrepreneurship.

8. Disciplinary Committee is formed to look into the indisciplinary Acts & Ragging.

9. The student NSS wing and DLLE are active in order to imbibe strong Social values in our students.

10. The institute takes conscious efforts to create awareness about the environment among students.

11. Various Social events carried out for the enrichment of students.

12. Internal complaint committee has established to prevent sexual harassment.

13. Institute provided students with prerequisite training for building and developing competencies for the placement.

14.Various personality development programs, Blood Donation, and health check-up camps are conducted in our college.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The institution allows students to pay their fees in installments and more than 20 % of the students from economically weaker sections are benefitted from this. The examination results of the institution have been always higher than those of the affiliating university. The institution has the center for Onscreen Marking System (OSM). 10 full-time teachers have been recruited during the last five years. There is a remarkable development in the infrastructure of the institution during the last five years. The institution has introduced PG programs in Commerce and Science by considering the demand of economically weak students. By considering students' interests NCC has been started.

The institution provides infrastructure and staff support to the events of government bodies / Non-Government bodies (like CA, CS institute) around the year. The college organizes various welfare activities for students and staff.

Eco-friendly campus, Environment awareness, and social Safety are one of the best practices over years. The annual magazine "Tibrewalite" is a mirror of the creative minds of students and all the major activities and achievements of the college over the year. The students have received medals at the university-level / State level in boxing, kickboxing, and Karate.

The faculty members voluntarily and gladly engage themselves in numerous activities with students that break the walls between the classroom and the field to make teaching-learning an enjoyable experience for both.

Concluding Remarks :

The institution has been started with the aim of providing higher education to socio-economically weaker students at an affordable cost and to bring out their overall development. Academic excellence, spiritual vitality, and social relevance have remained the guiding principles of the Institution since its establishment in 1986.

There is an increase in research publications during the last five years. All the teachers have been using ICT in teaching-learning. The students have achieved many medals in sports, and academics.

With the supportive Governing Body, young motivated teaching and non-teaching staff, disciplined students, inclusive environment, and sincere efforts the institution have been trying to achieve its vision and mission.

While preparing this self-study report, we have critically looked at our strengths, weaknesses, challenges, and opportunities. We are grateful to NAAC for providing this opportunity for self-assessment and quality enhancement. This accreditation will surely help our institution to accelerate the growth towards its nation-building efforts through education.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : As per the clarification received from HEI, Option1, 2 & 4 are considered.</p>																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>24</td> <td>28</td> <td>25</td> <td>18</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	33	24	28	25	18	2019-20	2018-19	2017-18	2016-17	2015-16	1	1	1	1	1
2019-20	2018-19	2017-18	2016-17	2015-16																	
33	24	28	25	18																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
1	1	1	1	1																	
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : D. Feedback collected Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website Remark : As per the clarification received from HEI, DVV input is recommended.</p>																				

<p>2.1.2</p>	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 427 1046 562"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>310</td> <td>369</td> <td>358</td> <td>477</td> <td>494</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 640 1046 775"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>310</td> <td>369</td> <td>358</td> <td>471</td> <td>493</td> </tr> </tbody> </table> <p>Remark : As per the clarification received from HEI, DVV input is recommended.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	310	369	358	477	494	2019-20	2018-19	2017-18	2016-17	2015-16	310	369	358	471	493
2019-20	2018-19	2017-18	2016-17	2015-16																	
310	369	358	477	494																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
310	369	358	471	493																	
<p>2.3.3</p>	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors</p> <p>Answer before DVV Verification : 24</p> <p>Answer after DVV Verification: 22</p>																				
<p>2.4.2</p>	<p>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1413 1046 1547"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>08</td> <td>08</td> <td>06</td> <td>06</td> <td>06</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1626 1046 1760"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>5</td> <td>4</td> <td>4</td> </tr> </tbody> </table> <p>Remark : As per the certificates received from the HEI for ph.D holders full time teachers ,based on that DVV input is recommended.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	08	08	06	06	06	2019-20	2018-19	2017-18	2016-17	2015-16	6	6	5	4	4
2019-20	2018-19	2017-18	2016-17	2015-16																	
08	08	06	06	06																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
6	6	5	4	4																	
<p>2.4.3</p>	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers</p>																				

Answer before DVV Verification : 212

Answer after DVV Verification: 177

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.77	0	0	0	0

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

3.1.2.1. Number of teachers recognized as research guides

Answer before DVV Verification : 4

Answer after DVV Verification: 3

Remark : As per the documents received from HEI, based on that Principal should not be consider as full time teacher so in this metrics principal should not be considered , so DVV input is recommended accordingly

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	1	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	1	1	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years

Answer before DVV Verification : 0

Answer after DVV Verification: 3

3.3.1.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 0

Answer after DVV Verification: 3

Remark : As per the clarification received from HEI, based on that principal should not be consider as full time teacher so eligible teachers are 3 , so DVV input is recommended accordingly.

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

7	2	8	3	5
---	---	---	---	---

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5	4	11	1	6

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	4	15	11	12

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	6	11	16	6

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	2	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
38	43	44	44	39

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
17	26	23	22	15

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
29	48	36	37	39

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
714	1277	935	890	427

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

1	1	0	0	0
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4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1.4177	12.05935	27.03586	14.74216	15.43187

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1.62	14.03	29.84	16.37	16.97

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0.60385	0.76323	2.05964	1.73642	1.42966

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.52385	0.76323	2.05964	1.73642	1.42966

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

73.70857	74.26682	83.99835	68.44637	60.65158
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Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
85	86.99	95.28	81.32	72.05

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
231	54	42	34	79

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
231	53	42	34	77

Remark : As per the data and clarification received from HEI, based on that DVV input is recommended.

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
261	0	70	55	194

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
228	0	47	55	136

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	7	4	4	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	1	3	0

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
30	11	12	20	14

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5	4	2	6	3

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	5	8	12	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	5	9	10	2

Remark : As per the clarification received from HEI, based on that DVV input is recommended.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

Remark : As per the documents and clarification received from HEI, based on that DVV input is recommended.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	3	1	7

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	3	3	1	6

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: C. 2 of the above

2. Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>328</td> <td>328</td> <td>328</td> <td>326</td> <td>333</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>333</td> <td>333</td> <td>333</td> <td>333</td> <td>333</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	328	328	328	326	333	2019-20	2018-19	2017-18	2016-17	2015-16	333	333	333	333	333
2019-20	2018-19	2017-18	2016-17	2015-16																	
328	328	328	326	333																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
333	333	333	333	333																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>780</td> <td>780</td> <td>780</td> <td>825</td> <td>843</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>442</td> <td>442</td> <td>442</td> <td>467</td> <td>477</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	780	780	780	825	843	2019-20	2018-19	2017-18	2016-17	2015-16	442	442	442	467	477
2019-20	2018-19	2017-18	2016-17	2015-16																	
780	780	780	825	843																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
442	442	442	467	477																	
3.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>31</td> <td>31</td> <td>25</td> <td>27</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>29</td> <td>29</td> <td>23</td> <td>25</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	24	31	31	25	27	2019-20	2018-19	2017-18	2016-17	2015-16	22	29	29	23	25
2019-20	2018-19	2017-18	2016-17	2015-16																	
24	31	31	25	27																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
22	29	29	23	25																	

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
24	24	24	24	24

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	29	29	23	25

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
86.62242	126.95289	155.12317	218.68505	249.02535

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
86.62	101.02	125.12	97.69	89.02