



Letter of Appointment

Date: 25/11/2022

Dear Manihar Mohd Haidar

This has reference to your application and subsequent interview you had with us, we are pleased to appoint you as **Sales Rep** on the following terms and conditions:

01. PLACE OF POSTING

Your initial posting will be at Mumbai. However, during the employment with the Company you may be posted in different locations in the Mumbai Region. Your date of appointment will be from 25th Nov 2022.

02. COMPENSATION

Your compensation on Cost to Company will be 18000/- Per Month (Rupees Eighteen Thousand only) and shall comprise of Base Pay and House Rent Allowance as detailed in Annexure 1-a.

We wish you all the best and welcome you to our esteemed organization.

Yours Sincerely,

Mahesh Chabra



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PRINCIPAL

SHRI RAJASTHANI SEVA SANGH'S
Smt. Parmeshwaridevi Durgadutt Tibrewala Lions Juhu
College of Arts, Commerce & Science
J. B. Nagar, Andheri (East),
Mumbai - 400 059.



Date: 12th Dec 2022

Letter of Indent

Dear Faiz Shaikh

We are pleased to offer you the profile as a "Account Executive" with the effect come 12th December 2022.

Your cost to company would be **Rs. 154140** /- (Including all statutory compliance). You are required to join duty on **12th December 2022**.

Please consider this is an offer letter only. An appointment letter will be given to you after 1 month of your joining the company. If you fail to present on said date in this letter, your offer will be revoked.

You will be working for Five days a week.

You shall also be required to submit on boarding documents as given in the attached annexure before joining the company.

In case you decide to leave the service of the company, you will be required to give not less than one month's notice in writing.

This offer letter is issued with duplicate; you are requested to duly sign and return the duplicate copy to the company.

Once you have signed the offer it will be considered that you have understood and accepted the offer given to you.

We wish you the very best in your career with **Vivante Foods**.

You're sincerely

Vivante Foods



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Mumbai - 400 059.

Appointment Letter Cum Offer Letter

To,
Sheetal Rajbhar

Dear Sheetal,

Subject: Terms and Conditions of Appointment

We are pleased to appoint you as a "**Back Office Executive**" in our Company, **Garuda Solutions Private Limited with Zaubacorp**. The terms and conditions of your appointment with the Company are set forth below:

1. **Joining Date:** Subject to your acceptance of the terms and conditions contained herein, your appointment as "**Back Office Executive**" shall commence on 15th December 2022.
2. **Probation:** You shall initially be under probation for a period of 3 months from the Joining Date, which may be extended at the reasonable discretion of the management of the Company ("Probationary Period"). Your employment may be terminated without cause or notice during this period.
3. **Salary:** You are eligible for a monthly cost-to-company ("CTC") of Rs. 1,80,000/- Only (One Lakh Eighty Thousand Only), details of which are described in Annexure A. The CTC is inclusive of all perquisites and benefits you are entitled to as per the Company's policy and applicable law. Applicable taxes and statutory deductions shall be deducted from your monthly salary. The Company will also reimburse you for reasonable expenses incurred in the course of your employment, and proper performance of your duties subject to the production by you of valid receipts.
4. **Termination and Its Consequences**
 1. At any time during your employment, the Company shall have the right to terminate your employment for the following causes, without any notice:
 - I. In case of any misconduct/ gross negligence/ fraud/ embezzlement, theft or commission of a crime involving moral turpitude by you (whether involving the Company or otherwise), in the event, you remain absent for more than 3 days without prior written permission from the Company, in which case the Company would assume that you have voluntarily abandoned your employment and your employment with the Company shall stand terminated with immediate effect.
 - II. Post the Probationary Period your employment may be terminated by you, after giving 3 months' written notice to the Company, by the Company, after giving 1 month written notice or salary in lieu thereof to you.

5. Confidentiality

1. You will acquire and have access to Confidential Information (howsoever recorded) relating to the Company, or its affiliates, and their businesses, during the course of your employment in the Company, which you acknowledge and understand that is the valuable property of the Company/ affiliates and/or their customers and is critical to the business of the Company.
2. You agree that you will observe strict secrecy as to the affairs and dealings of the Company and shall not during your employment or afterward, without the prior written consent of the Company, make use of or divulge any such Confidential Information to any person, other than for the purposes of performance of your duties as per this Agreement.

We look forward to working with you!

Sincerely,
Ms. Shabana Hamid Shaikh – Human Resources Department

Shabana Hamid

Garuda Solutions Private Limited with Zaubacorp

Name: _____

Employee Signature: _____



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Mumbai - 400 059.

Date: _____



Ritika Singh Dear Ritika,

05th Dec 2022

Letter of Indent

We are pleased to offer you a position at our company in the **Production** department as an **Administrator** at our **Kashmiri Products office**. Your position shall commence on 09th December 2022 and would be for a period of 8 months. The terms and conditions of your position with the Company are set forth below:

1. Subject to your acceptance of the terms and conditions contained herein, your project and responsibilities during the Term will be determined by the supervisor assigned to you for the duration of the position.
2. You are eligible for a Full Time work of Rs. 10,000/- Only, during the Term which shall be paid on completion of the tasks assigned to you during your position to the satisfaction of the Company. After the term of the contract of position gets over and depending on your performance, we would confirm you as a permanent employee with Kashmiri Products.
3. Your timings will be from 2:00 PM to 6:00 PM, Monday to Friday. Please be sure to bring your **Aadhar Card, Pan Card, 6 Passport Size Photos and all your Educational Documents** with you on your first day to complete your profile.
4. You will sign a confidentiality agreement with the company before you commence your position. 5. The position cannot be construed as an employment or an offer of employment with Kashmiri Products.

Please confirm your acceptance of the terms of this offer, we have the right to cancel the position. We look forward to having you on our team! If you have any questions, please feel free to reach out to us.

Sincerely,

Mr. Rahul Gupta

Sr. Department Head of Kashmiri Products



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Mumbai - 400 059.

Name: _____

OYSTER FINCAP PVT.



Appointment Letter

To,
Pooja Singh

Dear Pooja,

Subject: Terms and Conditions of Appointment

We are pleased to appoint you as a "**Back Office Executive**" in our company, OYSTER FINCAP PVT. The terms and conditions of your appointment with the Company are set forth below:

Subject to your acceptance of the terms and conditions contained herein, your appointment as "**Back Office Executive**" shall commence on 02/01/2023. You are eligible for a monthly cost-to-company ("CTC") of Rs. 1,25,586/- Only (One Lakh Twenty Five Thousand Five Hundred and Eighty Six Only).

Terms and Conditions

1. At any time during your employment, the Company shall have the right to terminate your employment for the following causes, without any notice:
 - I. In case of any misconduct/ gross negligence/ fraud/ embezzlement, theft or commission of a crime involving moral turpitude by you (whether involving the Company or otherwise), in the event, you remain absent for more than 3 days without prior written permission from the Company, in which case the Company would assume that you have voluntarily abandoned your employment and your employment with the Company shall stand terminated with immediate effect.
 - II. Post the Probationary Period your employment may be terminated by you, after giving 3 months' written notice to the Company, by the Company, after giving 1 month written notice or salary in lieu thereof to you.

Please accept the letter and carry it along with you at the time of joining along with all of your documents. We look forward to working with you!!

Sincerely,
Mr. Kishore Ramakrishna – Head of Department.

OYSTER FINCAP PVT.



Name of Employee: _____

Signature: _____

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J. B. Nagar, Andheri (East),
Mumbai - 400 059.



Date: 26th November 2022

Appointment Letter

Dear Darshan Mishra,

We are pleased to offer you the profile as a "Accountant" with the effect come 26th November 2022.

Your cost to company would be **Rs. 15,000** /- (Including all statutory compliance). You are required to join duty on 26th **November 2022**.

Please consider this is an offer letter only. An appointment letter will be given to you after 1 month of your joining the company. If you fail to present on said date in this letter, your offer will be revoked.

You will be working for **5** days a week.

You shall also be required to submit on boarding documents as given in the attached annexure before joining the company.

In case you decide to leave the service of the company, you will be required to give less than one month's notice in writing.

This offer letter is issued with duplicate; you are requested to duly sign and return the duplicate copy to the company.

Once you have signed the offer it will be considered that you have understood and accepted the offer given to you.

We wish you the very best in your career with Bhavik Dhanesha & co.

You're sincerely,

Bhavik Dhanesha & co.

Operations Head – Business Projects



PRINCIPAL

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Mumbai - 400 059.

ARMSOFTECH.AIR

ARMSOFTECH PRIVATE LIMITED

Plot no. 104, Developed Plots, Perungudi Industrial Estate, Perungudi, Chennai – 600 096

Date: 22nd Dec 2022

LETTER OF APPOINTMENT

Dear Mr. Shaikh Imran Ali Hussain,

We are glad to appoint you as “Back Office Executive” in our company, **Armsotech Private Limited**.

Remuneration

Your total remuneration package per annum will consist CTC Rs. 1,85,250/- per annum (Rupees One Lakh Eithy Five Thousand and Two Hundred and Fifty).

Commencement

Your employment with the company **Armsotech Private Limited** will be with effect from 02nd Jan 2023. You shall initially be placed at **Mumbai**. You may however be required to travel and may be positioned or deputed outside within India or abroad.

The condition of this offer are:

1. Your background check, including credit, and employment reference is satisfactory to the Company and the Company is able to verify, to its satisfaction, the personal and sensitive information (including but not limited to biometric data, such as fingerprints) you have provided or would be required to provide during the course of your application in your resume, Candidate Information Sheet that you will be signing at the time of execution of this offer letter (“CIS Form”) and such other information as may be requested by the Company. Any personal references and any negative report received by the Company from any person including your existing or earlier employer shall be confidential and solely for the Company’s use, and you undertake not to request for a copy thereof or base a claim of any nature against any person including the Company with regard to such report or satisfaction reached by the Company;
2. Where required, you are able to provide evidence of your right to work and remain in India, in accordance with legal requirements, or being issued with the relevant work visa, work permits, residence cards, licenses, registrations or memberships;
3. Where required, you provide original documentary evidence of your previous employment, academic and professional qualifications as part of the background screening process;
4. You make full and frank written disclosure of all directorships and other positions of office that you currently hold;
5. You commence employment with Company on a date acceptable to Company and further that you are not subject to any restrictions arising from your current (or any previous) employment which may adversely impact on your activities for the Company;
6. You meet any further requirements as stated in this offer letter; and



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ARMSOFTECH.AIR

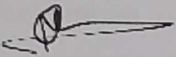
7. You warrant and represent to the Company that all information, statements and documents made or provided to the Company for the purposes of any job application or any part of the recruitment process, including any application form or resume, are not misleading, false, incomplete or inaccurate for any reason, whether by way of any omission or otherwise.

Representations & Warranties

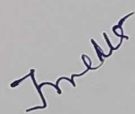
1. By signing this letter, you are representing to the Company that your acceptance of this offer and agreeing to employment with the Company under these terms will not conflict with, violate or constitute a breach of any employment or other agreement to which you are a party and that you are not required to obtain the consent of any person, firm, corporation or other entity in order to accept this offer of employment.
2. You further warrant and represent that you are not subject to any restrictive covenants or other continuing obligations that in any way restrict your ability to engage in or solicit any business of any type engaged in by the Company, or participate in recruiting or staffing efforts on behalf of the Company.
3. You further represent and agree that you will not knowingly use or otherwise disclose any confidential, business and proprietary or trade secret information obtained as a result of any prior employment in connection with the performance of your job duties for the Company, unless specifically authorized to do so by someone with the appropriate authority from the applicable place of former employment, and that this provision should be regarded as this Company's instruction for you not to do so. You represent that you have provided the Company with full and accurate documentation of your last drawn compensation. To the fullest extent permitted by law, you agree to keep the terms of this letter confidential, and agree not to share them with anyone except with your immediate family, personal, financial and legal advisors.

We believe that you are capable of making an outstanding contribution and we can offer you a challenging and rewarding career with the Company. Please review this letter and return the signed copy of this letter as your acceptance of the terms and conditions contained herein. If you have any questions or if there is any way I can help you further, please do not hesitate to call.

Sincerely,
Neha Shinde – Human Resources Department


Armsotech Private Limited




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Mumbai - 400 059.



Date: 01st November 2022

Appointment Letter

Dear Kajal Pal,

We are pleased to offer you the profile as a "DATA OPERATOR" with the effect come 01st November 2022.

Your cost to company would be Rs. 12,000 /- (Including all statutory compliance). You are required to join duty on 01st November 2022.

Please consider this is an offer letter only. An appointment letter will be given to you after 1 month of your joining the company. If you fail to present on said date in this letter, your offer will be revoked.

You will be working for SIX days a week.

You shall also be required to submit on boarding documents as given in the attached annexure before joining the company.

In case you decide to leave the service of the company, you will be required to give not less than one month's notice in writing.

This offer letter is issued with duplicate; you are requested to duly sign and return the duplicate copy to the company.

Once you have signed the offer it will be considered that you have understood and accepted the offer given to you.

We wish you the very best in your career with ISKCON.

You're sincerely,

Iskcon Construction Company Private Limited Information

Assistant Human Resources Department

Kajal Shah



PRINCIPAL

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Smt. Parmeshwaridevi Durgadutt Tibrewala Lions Juhu

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J. B. Nagar, Andheri (East),

Mumbai - 400 059.



3i Infotech BPO®
LIMITLESS EXCELLENCE

Mr. Shivangi Singh

16-Dec-2022

Dear Shivangi,

We have great pleasure in offering you the position in Grade G1 as **Associate-Back Office Support**, based out of **MUMBAI (3i Infotech Andheri)** on the below terms of remuneration (All amounts in INR).

The tenure of the Engagement shall be from **16-Dec-2022 to 15-Dec-2023**.

Components	Annual (INR)
Basic	1,55,544
HRA	7,776
Advance Statutory Bonus	12,000
Supplementary Allowance	72
PF	20,112
ESI	5,700
Total CTC	2,01,204

Note: -

1. Your Salary is subject to deduction of Income Tax in accordance with the provisions of the local Income Tax Act/laws.
2. Statutory deductions as applicable.

For 3i Infotech BPO Limited,

Shilpa Pai
Vice President-Human Resources



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College of Arts, Commerce & Science
J. B. Nagar, Andheri (East),
Mumbai - 400 059.

Citizen Career of India

Appointment Letter

Date: 06/01/2023

Dear Mr. Imran,

Welcome to the Citizen Career of India

We are pleased to offer you an appointment as an **Administrator** with our team. Enclosed are your terms and conditions of service and we shall be grateful if you will confirm that these are acceptable to you by signing and returning a copy of this letter.

1. **EFFECTIVE DATE OF APPOINTMENT:** 06th January 2023

2. **PLACE OF POSTING:**

Your place of work will normally be in Mumbai, but if the exigencies in company's work so require, you may be posted in any part of the country where there is Company's Operations.

3. **SALARY:**

Your Gross Package will be Rs. 12,000/-. Details of which are enclosed in separate annexure.

4. **WORK PRACTICE:**

We observe a six-day week i.e. Sunday is the official off day. However, please note that the working hours for employees are subject to change periodically as per requirement and Management's discretion.

5. **NOTICE PERIOD AND TERMINATION:**



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J. B. Nagar, Andheri (East),
Mumbai - 400 059.

Citizen Career of India

5.1 Your services may be terminated by either party, by giving 30 days' notice in writing or payment of 30 days Basic salary in lieu thereof. The aim of this clause is to minimize unnecessary disruption of business, due to early separation. The Company reserves the right to pay or recover basic salary in lieu of notice.

5.2 In the event you serve notice of resignation, the Company may relieve you from the date as the Company may deem fit even before expiration of the notice period without incurring any obligation to pay salary for the un-expired notice period.

5.3 The management shall be at liberty to terminate your service without any notice in the event of:

- a. Insubordination, indiscipline, dishonesty, integrity issue or negligence of duty (As per the Code of Conduct laid down by the organization).
- b. Your being unable to attend your duties effectively on account of prolonged ill health.

5.4 In the event of an "Event of Breach", which shall include fraud, gross negligence, breach of confidentiality, refusal to discharge duties attributed to you by the Company, ineffective performance or breach of the above terms and conditions or any act or omission which may affect the Company or you adversely, the Company shall have the right to forthwith terminate your association with it without being liable to pay any amounts in respect thereof.

6. RETIREMENT:

You shall retire from the services of the company on completion of 60 (Sixty) years of age.

7. OTHER RULES & REGULATIONS:

The Company will expect you to work in the section/department in which you are placed with a high standard of initiative, efficiency and economy.



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Mumbai - 400 059.

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You will be governed by the Policies of the company as may be applicable to you from time to time.

You will devote full time to the work of the company and will not undertake any direct/indirect business or work, honorary or remunerator except with the prior permission of the Management.

If you remain absent from work without authorization or reasonable explanation, for more than three consecutive days, it will be presumed that you are no longer interested in working for the Company and have abandoned its services. The Company will have the right to terminate your contract of service. In such case, you will not be entitled to any statutory compensation.

8. You are required to furnish your complete contact details, proof of age, and relieving letter from the previous employers, last drawn salary slip, educational certificates and 4 passport size photographs to the Human Resource Department at the time of joining.
9. In case any information furnished by you either in your application for employment or during the selection process is found to be incorrect / false, and / or if it is found that you have suppressed any material information in respect of your qualifications, past experience, health and criminal history (if any), the Company reserves the right to terminate your services anytime without notice or compensation in lieu of notice.



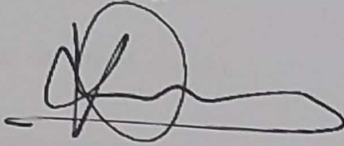
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Smt. Parmeshwaridevi Durgadutt Tibrewala Lions Juhu
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J. B. Nagar, Andheri (East),
Mumbai - 400 059.

Citizen Career of India

Yours sincerely,



Mr. Ram Khanna – Operations Head



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J. B. Nagar, Andheri (East),
Mumbai - 400 059.



SYKES & RAY EQUITIES™

Broking Research PMS Mutual Fund Distribution

Appointment Letter

Date: 17/01/2023

Dear Mr. Vivek sharma,

Welcome to Sykes And Ray Equities India Limited

We are pleased to offer you an appointment as **Booking Officer** with our team. Enclosed are your terms and conditions of service and we shall be grateful if you will confirm that these are acceptable to you by signing and returning a copy of this letter.

1. **EFFECTIVE DATE OF APPOINTMENT:** 17th January 2023

2. **PLACE OF POSTING:**

Your place of work will normally be in Mumbai, but if the exigencies in company's work so require, you may be posted in any part of the country where there is Company's Operations.

3. **SALARY:**

Your Gross Package will be Rs. 18,000/-. Details of which are enclosed in separate annexure.

4. **WORK PRACTICE:**

We observe a five-day week i.e. Saturday and Sunday is the official off day. However, please note that the working hours for employees are subject to change periodically as per requirement and Management's discretion.

5. **NOTICE PERIOD AND TERMINATION:**



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J. B. Nagar, Andheri (East),
Mumbai - 400 059.



SYKES & RAY EQUITIES™

□ Broking □ Research □ PMS □ Mutual Fund Distribution

5.1 Your services may be terminated by either party, by giving 30 days' notice in writing or payment of 30 days Basic salary in lieu thereof. The aim of this clause is to minimize unnecessary disruption of business, due to early separation. The Company reserves the right to pay or recover basic salary in lieu of notice.

5.2 In the event you serve notice of resignation, the Company may relieve you from the date as the Company may deem fit even before expiration of the notice period without incurring any obligation to pay salary for the un-expired notice period.

5.3 The management shall be at liberty to terminate your service without any notice in the event of:

a. Insubordination, indiscipline, dishonesty, integrity issue or negligence of duty (As per the Code of Conduct laid down by the organization).

b. Your being unable to attend your duties effectively on account of prolonged ill health.

5.4 In the event of an "Event of Breach", which shall include fraud, gross negligence, breach of confidentiality, refusal to discharge duties attributed to you by the Company, ineffective performance or breach of the above terms and conditions or any act or omission which may affect the Company or you adversely, the Company shall have the right to forthwith terminate your association with it without being liable to pay any amounts in respect thereof.

Yours sincerely,

Mr. Kiran Shukla – Head Operations



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J. B. Nagar, Andheri (East),
Mumbai - 400 059.



CAREER PLANTO
EMPOWERING MANPOWER SERVICES

Appointment Letter

Date: 25th November 2022

Dear Asmita Kamble

We are pleased to offer you the profile as an “**Back Office Executive**” with the effect come 25th November 2022.

Your cost to company would be **Rs. 15,000** /- (Including all statutory compliance). You are required to join duty on **25th November 2022**.

Please consider this is an offer letter only. An appointment letter will be given to you after 1 month of your joining the company. If you fail to present on said date in this letter, your offer will be revoked.

You will be working for Six days a week and one week off apart from Saturday and Sunday.

You shall also be required to submit on boarding documents as given in the attached annexure before joining the company.

In case you decide to leave the service of the company, you will be required to give not less than one month's notice in writing.

This offer letter is issued with duplicate; you are requested to duly sign and return the duplicate copy to the company.

Once you have signed the offer it will be considered that you have understood and accepted the offer given to you.

We wish you the very best in your career with **Career Planto Pvt Ltd**.

You're sincerely

Career Planto Pvt Ltd



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Smt. Parmeshwaridevi Durgadutt Tibrewala Lions Juhu
College of Arts, Commerce & Science
J. B. Nagar, Andheri (East),
Mumbai - 400 059.



Motilal Oswal Financial Services Limited

CIN: L67190MH2005PLC153397

Regd. Off.: Motilal Oswal Tower,

Rahimtullah Sayani Road,

Opp. Parel ST Depot,

Prabhadevi, Mumbai-400025

Board: +91 22 7193 4200/4263

Fax: +91 22 5036 2365

Date: 09th Jan 2023

Name: Deepika Tiwari

Address: Mumbai.

Appointment Letter cum Offer Letter

Dear Deepika,

We are pleased to offer you an appointment after your interview was scheduled with us. We, Motilal Oswal Financial Services Limited as a "**Back Office Executive**". You will be located at the Andheri Branch. Your Joining Date would be the 09th Jan 2023.

You will be on a Paid Training period of 2 months and a fixed CTC of Rs. 2,00,000/- (Two Lakh only) Per annum.

Your employment with us will be governed by the terms & conditions provided in the appointment letter which will be issued prior the date of joining.

Your offer has been made based on the information furnished by you. However, if there is a discrepancy in the copies of documents or certificates submitted by you as a proof of above, we may review our offer of employment.

We congratulate you on your appointment and assure you of our support for your professional development and growth.



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J. B. Nagar, Andheri (East),
Mumbai - 400 059.



Following documents need to be submitted within 5 working days to Human Resource:

- Updated Resume -softcopy
- Proof of permanent address photocopy
- Proof of ID photocopy
- Certificate of highest educational qualification-1 photocopy
- 4 passport size photos

Please sign and return the duplicate copy of this letter as a token of your acceptance.

We trust that your association with us will be a happy and mutually enriching and rewarding one.



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Smt. Parmeshwaridevi Durgadutt Tibrewala Lions Juhu
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J. B. Nagar, Andheri (East),
Mumbai - 400 059.

Warm Regards,

For Motilal Oswal Financial Services Limited

[Signature]
Sudhir Dhar

Executive Director-HR& Admin