**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200**

**Response:**

The examinations are conducted as per the norms of the affiliated university. The college has examination committee. The committee conducts internal examinations separately.

* Projects are given to the final year students for development of their practical knowledge and incubation of research skills and these projects are evaluated by the concerned teachers.
* Overall conduct of the students is evaluated separately. Evaluation of projects includes project report, presentation and viva-voce. Marks submitted to the examination department are entered in the college examination software and are submitted to university examination section.
* Viva-voce is conducted by some of the departments to flourish the communication skills among the students and to understand their subject knowledge.
* Foundation course teachers give the students the survey based projects on social issues to inculcate the social awareness and responsibility among the students and their projects are evaluated.
* For the courses like Communication Skills, Business Communication and mathematics tutorials are mandatory. They are strictly conducted and evaluated by the course teachers.
* The Examination planner and examination schedule is displayed on college Notice Board.
* After assessment of the sessional theory answer sheets, the moderation of each subject has been conducted for the transparency of the examination. Any query from students in the allotted marks is resolved through the examination grievances redressal committee.