

AC 25/05/2011, Item No. 4.102

Pamphlet no. _____

University of Mumbai



NAAC ACCREDITED WITH 'A' GRADE
(2012-2017)

Modified Ordinances and Regulations

With Respect to

**Semester and Choice Based Credit System
(CBCS)**

For the Programmes Under

The Faculty of Arts, Commerce & Science

With effect from the Academic year

2012-13

R. 8435: The Scheme of Examination:**FACULTY OF COMMERCE**

The performance of the learners shall be evaluated in two components: Internal Assessment with 40% marks by way of continuous evaluation and by Semester End Examination with 60% marks by conducting the theory examination.

INTERNAL ASSESSMENT:- It is defined as the assessment of the learners on the basis of continuous evaluation as envisaged in the credit based system by way of participation of learners in various academic and correlated activities in the given semester of the programme.

A). Internal Assessment – 40%**40 marks****1. For Courses without practical.**

Sr. No.	Particulars	Marks
1	ONE class test/ case study / online examination to be conducted in the given semester	20 Marks
2	One assignment based on curriculum to be assessed by the teacher concerned	10 Marks
3	Active participation in routine class instructional deliveries	05 Marks
4	Overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

2. For Courses with Practical.

Sr. No.	Particulars	Marks	
1	Semester End Practical Examination	20 Marks	
	Journal		05 Marks
	Viva		05 Marks
	Laboratory Work		10 Marks
2.	One assignment/project with class presentation to be assessed by teacher concerned	10 Marks	
	Presentation		05 Marks
	Written Document		05 Marks

3	Active participation in routine class instructional deliveries	05 Marks
4	Overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic actives	05 Marks

SEMESTER END EXAMINATION:- It is defined as the examination of the learners on the basis of performance in the semester end theory / written examinations.

B. Semester End Examination --- 60 %

60 Marks

- 1) Duration – These examinations shall be of 2 Hours duration.
- 2) Question Paper Pattern:-
 - i. There shall be four questions each of 15 marks.
 - ii. All questions shall be compulsory with internal choice within the questions.
 - iii. Question may be sub-divided into sub-questions a, b, c, d & e only and the allocation of marks depends on the weightage of the topic.

The assessment of **Part 'A' i.e. Internal Assessment** and **Part 'B' i.e. Semester End Examination** as mentioned above for the Semesters I to IV shall be processed by the Colleges / Institutions of their learners and issue the grade cards to them after the conversion of marks into grade as per the procedure mentioned in this manual. The format of the grade card is given in the Chapter 5 of the manual to maintain the uniformity across the all colleges for the examinations conducted by the colleges on behalf of the University.

The assessment of **Part 'A' i.e. Internal Assessment** as mentioned above for the **Semesters V & VI shall be processed by the Colleges / Institutions** of their learners admitted for the programme while the University shall conduct the assessment of **Part 'B' i.e. Semester End Examination** for Semesters V & VI. The Internal Assessment marks of learners appearing for Semesters V & VI shall be submitted to the University by the respective colleges/ Institutions before the commencement of respective Semester End Examinations. The Semester End Examinations for Semesters V & VI shall be conducted by the University and the results shall be declared after processing the internal assessment and the marks awarded to the learners. The grade card shall be issued by the University after converting the marks into grades.

THE MARKS OF THE INTERNAL ASSESSMENT SHOULD NOT BE DISCLOSED TO THE STUDENTS TILL THE RESULTS OF THE CORRESPONDING SEMESTER IS DECLARED.

R.8436 PASSING STANDARD AND PERFORMANCE GRADING:

PASSING STANDARD

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment & Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 16 out of 40) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 24 Out of 60) separately, to pass the course and minimum of Grade E in each project, wherever applicable, to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment & Semester End Examination together.

PERFORMANCE GRADING:

The PERFORMANCE GRADING of the learners shall be on the SEVEN point ranking system as under:

Grade	Marks	Grade Points
O	70 & above	7
A	60 to 69.99	6
B	55 to 59.99	5
C	50 to 54.99	4
D	45 to 49.99	3
E	40 to 44.99	2
F (Fail)	39.99 & below	1

The performance grading shall be based on the aggregate performance of Internal Assessment and Semester End Examination.

R: 8437 CARRY FORWARDS OF MARKS IN CASE OF A LEARNER WHO FAILS IN THE INTERNAL ASSESSMENT AND/OR SEMESTER END ASSESSMENT IN ONE OR MORE SUBJECTS:

- 1) A learner who PASSES in the Internal Examination but FAILS in the Semester End Examination of the course shall reappear for the Semester End Examination of that course. However his/her marks of the Internal Examinations shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.
- 2) A learner who PASSES in the Semester End Examination but FAILS in the Internal Assessment of the course shall reappear for the Internal Examination of that course. However his/her marks of

the Semester End Examination shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.

3) **A) For Courses without practical (for Faculty of Arts, Commerce & Science including Foundation Course Paper I & II)**

In case of a learner who is reappearing for the Internal Examination, the examination will consist of one project of 40 marks which will be divided into 20 marks for the documentation of the project, 10 marks for the presentation and 10 marks for the viva and the interaction.

B) For Courses with practical/field work (for Arts & Commerce Faculty)

In case of a learner who is reappearing for the Internal Examination for subjects with Practical/fieldwork, the examinations will consist of practical examination of 40 marks which will be divided into 20 marks for the laboratory work, 10 marks for the Viva Examination and 10 marks for the Journal.

For courses with practical for the program under Faculty of Science, In case of learners who is reappearing for the internal Assessment of the Practical Course, the internal assessment will consist of one project of 40 marks which will be divided into 20 marks for the documentation of the project, 10 marks for the presentation and 10 marks for the viva and the interaction and the marks thus obtained out of 40 will be converted to marks out of 20 (marks in decimal after conversion will be moved to the next integer).

R.8438 ALLOWED TO KEEP TERMS (ATKT): (Applicable to the courses under Faculty of Arts & Faculty of Commerce):

- a. A learner shall be allowed to keep term for Semester II irrespective of number of courses of failure in the Semester I.
- b. A learner shall be allowed to keep term for Semester III if he/she passes each of Semester I and Semester II

OR

A learner fails in not more than FOUR courses of Semester I and Semester II taken together with not more than TWO courses at each of Semester I & Semester II.

- c. A learner shall be allowed to keep term for Semester IV irrespective of number of courses of failure in Semester III.
- d. A learner shall be allowed to keep term for Semester V if he/she passes Semester I, Semester II, Semester III and Semester IV

OR

A learner shall pass Semester I and Semester II and fails in not more than **FOUR** courses of Semester III and Semester IV taken together with not more than **TWO** courses at each of Semester III & Semester IV.

- e. A learner shall be allowed to keep term for Semester VI irrespective of number of courses of failure in the Semester V
- f. The learner can appear for the semester VI examination (subject to 9d) & 9e) above) but the result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

R. 8439 ADDITIONAL EXAMINATION:

INTERNAL ASSESSMENT:

Eligibility norms to appear for the additional class test or assignment or project for learners who remained absent:

- a. The learner must apply to the Head of the Institution giving the reason(s) for absence within 8 days of the conduct of the examination along with the necessary documents and testimonials.
- b. If the learner is absent for participation in Inter Collegiate events, State or National or International level events, Training camp or coaching camp organized by authorized university or state or national or international bodies, NSS / NCC Events / Camps / cultural activities / sports activities / research festival or any other activities authenticated by the head of the institution, the head of the Institution shall generally grant permission to the learner to appear for the additional class test or assignment.
- c. The Head of the Institution, on scrutiny of the documents and testimonials, may grant the permission to the learner to appear for the additional examination.
- d. **It is not the right of the learner, who has failed or has remained absent, to appear for the additional examination without fulfilling the norms prescribed by the Head of the Institution / Department / Principal of the College.**

Class test or assignment for Internal Assessment for courses without practical: (for Commerce Faculty):

- a. A learner who is absent for the class test and the assignment will be declared fail in the Internal Assessment Scheme.
- b. A learner who remains absent for the class test but has appeared for the assignment will be allowed to appear for the additional class test.
- c. A learner who has appeared for the class test but remains absent for the assignment will be allowed to appear for the additional assignment.

Class test or assignment for Internal Assessment for Courses with practical:

- a. A learner who is absent for the Semester End Practical Examination and the assignment/project will be declared fail in the Internal Assessment Scheme.
- b. A learner who is absent for the Semester End Practical Examination and has appeared for the assignment will be awarded marks for the Journal (out of 5 marks) & Viva (out of 5 marks) component of the Semester End Examination. Thus he will be evaluated for 10 marks instead of 20 marks and will lose the 10 marks for the Laboratory work. However, his marks for the Semester End Practical Examination will be taken as out of 20 (without conversion i.e. if the learner gets 4/10 marks in for Journal & Viva, his/her marks for the Semester End Practical Examination will be taken as 4/20) and internal assessment will be calculated as out of 40 marks and not 30 marks.
- c. A learner who has appeared for Semester End Practical Examination but remains absent for the assignment will be allowed to appear for the additional assignment and the internal assessment will be calculated as out of 40 marks.

The Additional Class Test (or viva examination) or Assignment must be conducted 15 days prior to the commencement of the Semester End Examination after following the necessary procedure and completing the formalities.

SEMESTER END EXAMINATIONS

ELIGIBILITY TO APPEAR FOR ADDITIONAL SEMESTER END EXAMINATION:

A learner who does not appear i.e. remains absent in some or all the courses on medical grounds or for representing the college / university in sports, cultural activities, activities of NSS, NCC or sports training camps conducted by recognized bodies / competent authorities or for any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal or the Head of the Institute OR fails in some or all the subjects is eligible to appear for the additional examination.

A learner who does not appear for both the Internal Assessment and Semester End Examination shall not be eligible to appear for the additional Semester End Examination.

The additional Semester End Examination shall be of two hours duration and of 60 marks per course. The learner shall appear for the course of the Semester End Examination for which he/she was absent or has failed. Learners who are punished under O.5050 are not eligible to appear for this additional examination.

It is not the right of the learner, who has failed or has remained absent, to appear for the additional examination without fulfilling the norms prescribed by the Head of the Institution / Department / Principal of the College.

MODE OF CONDUCT OF SEMESTER END ADDITIONAL EXAMINATION:

- a) There will be one additional examination for semester I, II, III and IV for those who have failed or remained absent.
- b) The absent learner will be allowed to appear for the examination by the head of the institution after following the necessary formalities subject to the reasons to the satisfaction of the head of the institution.
- c) This examination will be held 20 days after the declaration of results but not later than 40 days.

PROJECT EVALUATION (IF APPLICABLE)

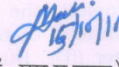
1. A learner who PASSES IN ALL THE COURSES BUT DOES NOT secure minimum grade of E in project as applicable has to resubmit a fresh project till he/she secures a minimum of grade E.
2. The credits and grade points secured by him/her in the other courses will be carried forward and he/she shall be entitled for grade obtained by them on passing of all the courses.
3. The evaluation of project and viva/voce examination shall be done by marks only and then it will be converted into grade in the seven point scale and award the same to the learner.
4. A learner shall have to obtain minimum of grade E (or its equivalent marks) in project evaluation and viva/voce taken together to obtain 40% marks in project work.

मुंबई विद्यापीठ
क.युजी/८०/२०१६-१७

परिपत्रक :-

सर्व संलग्नित कला, वाणिज्य, विज्ञान, शिक्षणशास्त्र, व्यवस्थापन व तंत्रविज्ञान विद्या शाखा महाविद्यालयांच्या प्राचार्यांना कळविण्यात येते की, शैक्षणिक वर्ष २०१६-१७ पासून मुंबई विद्यापीठामध्ये सर्वच अभ्यासक्रमांसाठी नविन प्रकल्पाधारित Choice Based Credit & Grading System (CBCS) अंमलात आणण्यात यावी, असा निर्णय विद्यापीठ स्तरावर घेण्यात आलेला आहे, त्यामुळे शैक्षणिक वर्ष २०१६-१७ पासून लागू करण्यात आलेले सर्व अभ्यासक्रम CBCS पध्दतीमध्ये सुधारीत (Revised) करण्यात आलेले आहेत, कृपया याची नोंद घ्यावी.

मुंबई - ४०० ०३२
दि. १५ ऑक्टोबर २०१६


(डॉ. एम.ए.खान)
कुलसचिव

प्रति,

प्राचार्य, सर्व संलग्नित कला, वाणिज्य, विज्ञान, शिक्षणशास्त्र, व्यवस्थापन व तंत्रविज्ञान विद्या शाखा महाविद्यालय.

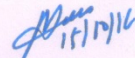
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मुंबई - ४०० ०३२

दि. १५ ऑक्टोबर २०१६

प्रत रवाना माहिती करिता:-

१. संचालक, महाविद्यालये व विद्यापीठ विकास मंडळ,
२. समन्वयक, विद्यापीठ संगणक केंद्र,
३. परीक्षा नियंत्रक


(डॉ. एम.ए.खान)
कुलसचिव

P.T.O

UNIVERSITY OF MUMBAI
No. UG/79 of 2016-17

CIRCULAR:-

The Principals of the affiliated Colleges, the Directors of the Recognized Institutions and Heads/Directors of the University Departments in the faculties of Arts, Science, Commerce, Management, Law, Education and Fine Arts (Except Faculty of Technology) and all other concerned are hereby informed that, the 10 Point Grading System prepared by the Special committee Constituted for the purpose at its meeting held on 1st September, 2016 has been accepted by the Academic Council at its meeting held on 30th September, 2016 vide item No. 4.14 and that in accordance therewith, the following Scheme for the uniform 10 Point Grading System from the academic year 2016-17 be implemented, prospectively i.e for the students admitted in the First Year from academic year 2016-17 and so on.

However, this Scheme is not applicable for faculty of Technology. Faculty of Technology shall follow their Existing Scheme & same be recommended to the Management Council.


This Scheme is available on the University's web site (www.mu.ac.in) and the same has been brought into the force from the academic year 2016-17 onwards.

10 Point Grading System

Marks	Grade Points.	Grade	Performance
80 & Above	10	O	Outstanding
70 - 79.99	9	A+	Excellent
60 - 69.99	8	A	Very Good
55 - 59.99	7	B+	Good
50 - 54.99	6	B	Above Average
45 - 49.99	5	C	Average
40 - 44.99	4	D	Pass
Less than 40	0	F	Fail

Note : The subject weight will remain as earlier

MUMBAI - 400 032
14th October, 2016


(Dr.M.A.Khan)
REGISTRAR

To,

The Principals of the affiliated Colleges, the Directors of the Recognized Institutions and Heads/Directors of the University Departments in the faculties of Arts, Science, Commerce, Management, Law, Education and Fine Arts (Except Faculty of Technology) and all other concerned.

A.C/4.14/30.09.2016